

Councillors James (Chair), J Smith, (Vice Chair), Adey, Armstrong, Blencowe, Downham, Herbert, Kightley, Stebbings
(Lib Dem Alt: Churchill)

Executive Councillor: Councillor Catherine Smart

Non-voting co-optees: Mr H Gault (*Social Services*) and Dr D Gregson (*Cambridge NHS Primary Care Trust*); Mrs K Harris, Mr B Haywood and Mrs A Vine-Lott (*Tenant representatives*).

Members of Housing Management Board

Councillors Armstrong, Blencowe, Downham, James, J Smith, Stebbings (Lib Dem Alt: Ward)

Tenant Representatives – Mr Best, Mrs Griffiths, Mr Haywood, Mr Routledge, Mr Sweeney



(Despatched and placed on public deposit: Friday 4 March 2005)

HOUSING AND HEALTH SCRUTINY COMMITTEE

Date: Wednesday 16 March 2005

Time: 5.30pm

Place: Committee Room 1, The Guildhall

Contact: John Blunt **Direct Dial:** (01223) 457012

AGENDA

1 **MINUTES**

To approve the minutes of the meeting on 19 January 2005 as a correct record.
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2 **APOLOGIES**

To receive any apologies for absence.

3 **DECLARATIONS OF INTEREST**

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal and Democratic Services **before** the meeting.

4 **PUBLIC QUESTIONS** (See information below)

5 **HOUSING REVENUE ACCOUNT: PROVISIONAL OUTTURN 2004/05 AND CARRY FORWARD REQUESTS** (*Contact Julia Hovells/Kaye Black Tel: 458140/458141*) *Page 5*

6 **GENERAL FUND: PROVISIONAL OUTTURN 2004/05 AND CARRY FORWARD REQUESTS** (*Contact Julia Hovells/Kaye Black Tel: 458140/458141*) *Page 15*

7 **FOOD SERVICE PLAN** (*Contact Chris Troy Tel: 457901*) *Page 25*

8 **HEALTH & SAFETY PLAN** (*Contact Chris Troy Tel: 457901*) *Page 57*

9 **KEY ISSUE - RE-STRUCTURING OF SHELTERED HOUSING SERVICES**
(*Contact Paul McCay Tel 458367*) *Page 87*

10 **KEY ISSUE - SHELTERED HOUSING ASSET MANAGEMENT STRATEGY**
(*Contact Paul McCay Tel 458367*) *Page 107*

- 11 [KEY ISSUE – MODERNISATION OF MANSEL COURT SHELTERED HOUSING SCHEME](#) (Contact Paul McCay Tel 458367) Page 127
- 12 [WRITE OFF OF FORMER TENANT ARREARS](#) (Contact: Sandra Farmer Tel: 458312) Page 143
- 13 **DECISIONS BY EXECUTIVE COUNCILLOR (HOUSING AND HEALTH)** (Contact: John Blunt Tel: 457012) Page 147

Members have been notified of these Decisions by the Executive Councillor for Housing and Health which are reported to Committee in accordance with Constitution:

- a [Emergency Environmental Analytical Support For Council Housing Properties](#)
- b [Emergency Environmental Cleaning Contract For Council Housing Properties](#)
- c [Outsourcing Homelessness Review](#)

Information for the public

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

*You can ask questions on an issue included on the agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.*

In the event of the fire alarm sounding (which is a continuous ringing sound), you should pick up your possessions and leave the building by the route you came in. Once clear of the building, you should assemble on the pavement opposite the main entrance to the Guildhall and await further instructions. If your escape route or the assembly area is unsafe, you will be directed to safe areas by a member of Cambridge City Council staff.