

To: Councillors Adigun-Harris (Chair), Armstrong, Barrett-Payton, Bradnack, Ellis-Miller, Hughes, Hymans, Reid and Taylor
Alternate members: Councillor Boyce (LD)

Executive Councillor: Jennifer Liddle

(To be despatched and placed on public deposit: Thursday 3 March 2005)



COMMERCIAL AND HUMAN RESOURCES SCRUTINY COMMITTEE

Date: Tuesday 15 March 2005
Time: 4.30pm
Place: Committee Room 1, The Guildhall
Contact: Liz Whitcher

Direct Dial: (01223) 457015

AGENDA

- 1 **MINUTES**
To confirm as a correct record the minutes of the meeting held on 18 January 2005.
- 2 **APOLOGIES**
To note any apologies for absence.
- 3 **DECLARATIONS OF INTEREST**
Members are asked to declare at this stage any interests which they may have in any of the following items on the agenda. If any member is unsure whether or not they should declare an interest on a particular matter, they are requested to seek advice from the Head of Legal and Democratic Services before the meeting.
- 4 **PUBLIC QUESTION TIME** – see below details of the scheme and other public information.
- 5 **GENERAL FUND REVENUE AND CAPITAL BUDGETS, CARRY FORWARDS AND SIGNIFICANT VARIANCES FOR 2004/05**
Report by the Director of Finance
- 6 KEY DECISION **DISPOSAL OF LAND BETWEEN REAR OF WULFSTAN WAY SHOPS AND HULATT ROAD, CAMBRIDGE FOR AFFORDABLE HOUSING**
Report by the Head of Property & Building Services
- 7 **APPOINTMENT TO AN OUTSIDE BODY: CAMBRIDGE UNITED CHARITIES**

One of the Council's representatives, Honorary Councillor Evelyn Knowles, has resigned as a Trustee of Cambridge United Charities before the end of her term of office. The Council's other representatives on the Trustee body are Mrs S Baker, Mr P Gilchrist and Councillor Slatter.
The Executive Councillor is asked to approve the nomination of a representative to serve for the next 4 years.
A short briefing paper is attached.

Committee Manager

8 EXCLUSION OF THE PUBLIC

Before considering the next items on this agenda, the Committee is **recommended** to exclude members of the public from the meeting on the grounds that, if they were present, there would be disclosure to them of information defined as exempt from publication by Categories 3, 7 and 9 as defined in the Council's Constitution part 4B (pages 181-3).

9 GENERAL DEBTS - BAD DEBTS FOR WRITE OFF

Report by the Director of Finance

10 NNDR [Business Rates] IRRECOVERABLE DEBTS TO BE WRITTEN-OFF

Report by the Director of Finance

Information for the public

You are welcome to attend this meeting as an observer, although it may be necessary to ask you to leave the room during the discussion of matters which are described as confidential.

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*You can ask questions on an issue included on the agenda above, or on an issue which is within this committee's powers. Questions can only be asked during the slot on the agenda for this at the beginning of the meeting, not later on when an issue is under discussion by the committee. If you wish to ask a question related to an agenda item contact the committee officer (listed above under 'contact') **before the meeting starts**. If you wish to ask a question on a matter not included on this agenda, please contact the committee officer by 10.00am the working day before the meeting. Further details concerning the right to speak at committee can be obtained from the committee section.*

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