

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

FREEDOM OF INFORMATION ACT

Decision of: Councillor Ian Nimmo-Smith, Leader

Reference: 04/STR/29

Date of decision: 22 November 2004

Recorded on: 23 November 2004

Decision Type: Not a key decision.

Matter for Decision: To decide whether Freedom of Information requests will be charged for. To decide who will be the qualified person as specified in section 36 of the Freedom of Information Act and apply the public interest test to exempt information. To allocate executive responsibility for Freedom of Information and Data Protection issues and put in place the necessary delegations to operate the Act.

Why the decision had to be made (and any alternative options): The Freedom of Information Act comes into force on 1 January 2005 and the Council is obliged to make decisions in advance of that date to ensure compliance.

The Leader's decision:

- 1) To agree that Freedom of Information requests will be charged for and that the fees charged will be in accordance with the regulations drawn up by the Lord Chancellor's Dept.
- 2) To place freedom of information and data protections issues within the portfolio of responsibilities held by the Executive Councillor for Commercial and Human Resources.
- 3) To designate the Monitoring Officer as the "qualified person" for the purposes of section 36 of the Freedom of Information Act. (The application of the public interest test in deciding whether to exempt information from disclosure on grounds of the effective conduct of public affairs.)
- 4) To authorise Chief Officers to deal with requests made under the Freedom of Information Act and to deal with other matters arising from the legislation.
- 5) To review the charges and the de minimis threshold after 6 months of the charges being applied.

Reasons for the decision: These are detailed in the report.

Scrutiny consideration: The Scrutiny Committee approved the recommendations for the Leader by 5 votes to 0.

Report: Agenda Item 5 of the Strategy Scrutiny Committee, 22 November 2004.

Conflicts of interest: -

Comments - The Scrutiny Committee requested the addition of decision 5).

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

SERVICE PERFORMANCE REVIEW AND GENERAL FUND REVENUE & CAPITAL REVISED BUDGETS 2004/05
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Decision of: Councillor Ian Nimmo-Smith, Leader

Reference: 04/STR/30

Date of decision: 22 November 2004

Recorded on: 23 November 2004

Decision Type: Not a key decision.

Matter for Decision: The Performance Review of the Strategy & Partnerships service was considered. The Scrutiny Committee was asked to consider whether service priorities and resources would need to be refocused to enable objectives and targets for 2004/05 to be met.

Why the decision had to be made (and any alternative options): The performance of services requires monitoring and Performance Reviews are the way Scrutiny Committees and the Executive can perform their function as part of the Council's Corporate Performance Management process. Part one of the process looks at in year performance.

<p>The Leader's decision:</p>

<p>1) Agree the revised revenue budgets for 2004/05, as shown in Appendix A for submission to Council, which reduce the need for use of reserves by £38,000.</p>
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Reasons for the decision: These are outlined in the report.

Scrutiny consideration: The Scrutiny Committee approved the recommendations for the Leader by 5 votes to 0.

Report: Agenda Item 6 of the Strategy Scrutiny Committee, 22 November 2004.

Conflicts of interest: -

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

SERVICE PERFORMANCE REVIEWS AND GENERAL FUND REVENUE & CAPITAL REVISED BUDGETS 2004/05 - OVERVIEW
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Decision of: Councillor Ian Nimmo-Smith, Leader

Reference: 04/STR/31

Date of decision: 22 November 2004

Recorded on: 23 November 2004

Decision Type: Not a key decision.

Matter for Decision: To agree whether resources should be refocused to enable Council objectives and targets to be met.

Why the decision had to be made (and any alternative options): The decisions are required as part of the overall Council's budgetary framework.

The Leader's decision:

To recommend that Council agree:

Revenue :

- 1) The overall revised revenue budget for 2004/05, as shown in Appendix A, which requires an additional use of reserves of £112,320.
- 2) Virements totalling £56,870 from the Housing and Health Committee portfolio to the Environment Scrutiny Committee portfolio in relation to part of an Environmental Health Officers (EHO) post and administration budgets.

Capital :

- 3) The capital schemes, new bids in the November cycle, paragraph 4.11 (of the report refers), for inclusion in the Capital Plan (no additional funding required).
- 4) Capital bids in the November cycle, paragraph 4.12 refers, for inclusion in the Capital Plan, including the additional use of reserves of £100,000 in 2005/06 for Bishop's Mill Sluice.
- 5) The overall revised capital budget for 2004/05, as shown in Appendix B and note the impact on available capital resources, shown in Appendix C.
- 6) The amendment of the IT Infrastructure Upgrade Scheme Budget in the Capital Programme, reference SC125, from £1,160,000 to £1,332,000.
- 7) £21,484 to fund the Paribus Information Asset Register project from the Technology Investment Fund (TIF).

Reserves:

- 8) The net use of reserves in 2004/05, as shown in Appendix D.

Reasons for the decision: These are outlined in the report.

Scrutiny consideration: The Scrutiny Committee approved the recommendations for the Leader by 5 votes to 0.

Report: Agenda Item 7 of the Strategy Scrutiny Committee, 22 November 2004.

Conflicts of interest: -

Comment: The decisions include recommendations from the Deputy Leader following Strategic IT Scrutiny Committee, which had not been included in the published agenda but were circulated on 17 November 2004.