

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

IT CONTRACT RE-TENDERING OPTIONS

Decision of:	Councillor Colin Rosenstiel, Executive Councillor Strategic IT
Reference:	041117/SIT/01
Date of decision:	16 November 2004 Recorded on: 17 November 2004
Decision Type:	Key Decision
Matter for Decision:	<p>The current IT contract with ITNET expires at the end of November 2005, but can be extended for up to two years.</p> <p>The Council commissioned a study from SOCITM consultancy to provide advice on whether the contract should be extended or re-let.</p>
Why the decision had to be made (and any alternative options):	<p>The current IT contract with ITNET expires at the end of November 2005. About a year is necessary to develop and run a European tender of this scale, so the Council needs to decide whether it wants to re-tender.</p>
The Executive Councillor's decision(s):	<p>To agree to tender the Council's future ICT service requirements from 1 June 2006 using the EU Negotiated Procedure.</p> <p>To seek a 6-month contract extension with ITNET.</p> <p>To agree in principle to strengthen the way the Council organises itself in relation to IT (including increasing the client-side resource), subject to:</p> <ul style="list-style-type: none">• further work being done on number of staff needed and their functions and responsibilities,• establishing the resources and roles needed to carry forward the Council's Customer Services Strategy and how these would link to the revamped client side team• the necessary budget bid being approved. <p>To appoint a Member Working Party (a composition of 6 members: 4 Lib Dem and 2 Labour is suggested) to oversee the detail of the tendering process and to advise the Executive Councillor and Scrutiny Committee at appropriate stages.</p>
Reasons for the decision:	These are outlined in the report.
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations by 6 votes to 0
Report:	Agenda item 5 of the meeting of the Strategic IT Scrutiny Committee on 16 November 2004.
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor

Comments:

The SOCTIM study appended to the report was confidential, as it contains commercially sensitive information (in relation to both the Council and ITNET) and because it could affect the Council's future tendering position.

CAMBRIDGE CITY COUNCIL
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IEG (IMPLEMENTING ELECTRONIC GOVERNMENT) STATEMENT 4
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Decision of: Councillor Colin Rosenstiel, Executive Councillor Strategic IT

Reference: 041117/SIT/02

Date of decision: 16 November 2004 **Recorded on:** 17 November 2004

Decision Type: Key Decision

Matter for Decision: The Implementing Electronic Government Statement for 2004 is due to be returned to the Office of the Deputy Prime Minister by 20th December 2004. The officers propose that the draft IEG statement is circulated by e-mail to Strategic IT Scrutiny Committee members, and referred to the Executive Councillor (Strategic IT) for approval.

Why the decision had to be made (and any alternative options): Guidelines for completion of the statement had only recently been received from the ODPM.

The Executive Councillor's decision(s): The officers circulate the draft IEG statement by e-mail to Strategic IT Scrutiny Committee members, inviting comments before its submission to the ODPM.

Reasons for the decision: These are outlined above.

Scrutiny consideration: The Scrutiny Committee approved the recommendation on the agenda by 6 votes to 0

Report: Agenda item 6 of the meeting of the Strategic IT Scrutiny Committee on 16 November 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

PARIBUS INFORMATION ASSET REGISTER SYSTEM PROJECT APPRAISAL
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Decision of: Councillor Colin Rosenstiel, Executive Councillor Strategic IT

Reference: 041117/SIT/03

Date of decision: 16 November 2004 **Recorded on:** 17 November 2004

Decision Type: Not a Key Decision

Matter for Decision: To consider a Project Appraisal for the purchase of Information Asset Register System software.

Why the decision had to be made (and any alternative options): The Freedom of Information Act comes into force on 1 January 2005, public authorities will be obliged to provide any information requested by a member of the public or other organisation, subject to certain exemptions. Being able to locate information will enable the Council to be more open and provide a high quality service to citizens and meet the statutory requirements under the Freedom of Information Act

The Executive Councillor's decision(s): To approve the Project Appraisal for the purchase of Paribus Information Asset Register System software, to be funded from the Technology Investment Fund (TIF).

Reasons for the decision: The Information Asset Register software has been developed by Paribus and funded by ODPM. It meets government standards and uses the same categorisation we use on the website.

Scrutiny consideration: The Scrutiny Committee approved the recommendation on the agenda by 6 votes to 0

Report: Agenda item 7 of the meeting of the Strategic IT Scrutiny Committee on 16 November 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor

Comments:

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