

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

GENERAL FUND REVENUE AND CAPITAL FINAL OUTTURN, SIGNIFICANT VARIANCES AND CARRY FORWARD REQUESTS FOR 2003/04

Decision of: Jennifer Liddle , Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /18

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: Approval to carry forward certain budget under-spends to 2004/05 (subject to the Council's final overall outturn position).

Why the decision had to be made (and any alternative options): The decisions are part of the Council's overall budgetary framework.

<p>The Executive Councillor's decision(s):</p>

Agreed

- a) that the additional carry forward requests, totalling £7,530 as detailed in Appendix C of the officer report, are recommended to Council for approval;
- b) to seek approval from Council to fund net capital overspends of £5,000 and to rephase resources to fund capital spending of £51,000 from 2004/05 into 2003/04, as detailed in Appendix D of the officer report.

Reasons for the decision: See officer report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda Item 5 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

MEDIUM TERM STRATEGY JULY 2004

Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /19

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: To submit any views on the Medium Term Strategy to the Leader.

Why the decision had to be made (and any alternative options): The decisions are part of the Council's overall budgetary framework.

The Executive Councillor's decision(s): There were no views to be submitted.

Reasons for the decision: See the officer report.

Scrutiny consideration: The Scrutiny Committee considered the recommendation and expressed no additional views on the Medium Term Strategy for the Leader to take into consideration.

Report: Agenda Item 6 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

PUBLICATION OF REPORT ON THE COUNCIL'S COMPLAINTS HANDLING PERFORMANCE IN 2003/04
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Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /20

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: To agree the content of a report showing how the Council has dealt with complaints received during the period 1st April 2003 to 31st March 2004.

Why the decision had to be made (and any alternative options): It is recognised as good practice. By looking at the data, the Council can monitor performance and see where it is doing well and where improvement is needed.

The Executive Councillor's decision(s):
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<p>Agreed: That, subject to comments from Standards Committee and the Scrutiny Committee, the Complaints Report showing how the Council has dealt with complaints received during the period 1st April 2003 to 31st March 2004 be published.</p>

Reasons for the decision: See the officer report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda Item 7 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ANNUAL REPORT ON RECRUITMENT AND WORKFORCE MONITORING
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Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /21

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: Endorsement of actions and recommendations detailed within the officer report.

Why the decision had to be made (and any alternative options): To present the results of the City Council's recruitment and workforce monitoring for the period 1 April 2003 to 31 March 2004 inclusive.

<p>The Executive Councillor's decision(s):</p>

<p>Agreed to endorse the actions proposed for the forthcoming year as set out in the plan attached at Appendix 1 of the officer report.</p>
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Reasons for the decision: As stated in the report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation by 6 votes to 1.

Report: Agenda Item 8A of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ANALYSIS OF RACE RELATIONS (AMENDMENT) ACT MONITORING DATA 2003/04

Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /22

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: Endorsement of Actions and recommendations detailed within the officer report for item 8A.

Why the decision had to be made (and any alternative options): to detail the results of the monitoring of employment issues required under the Race Relations Amendment Act 2000 which places a legal duty on public authorities to monitor equalities in service delivery and employment. The requirements include a prescribed set of indicators looking at equality in employment issues.

The Executive Councillor's decision(s):
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<p>Agreed: to endorse the actions proposed for the forthcoming year as set out in the plan attached at Appendix 1 of the officer report for item 8A.</p>

Reasons for the decision: These are contained in the officer report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 1.

Report: Agenda Item 8B of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

IMPROVEMENT WORKS AT COUNCIL-OWNED SHOPS/SHOP PARADES (NORTH CAMBRIDGE)

Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /23

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: To approve a series of minor improvement works at various Council owned shop/shop parade locations in the north of the City.

Why the decision had to be made (and any alternative options): The Council owns a large number of local shops in the City, mostly associated with the Council's housing estates. The Council is committed to providing support for these local shops that in turn sustain many local businesses and provide important neighbourhood services in the community.

The Executive Councillor's decision(s):
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<p>Agreed: To approve the works of improvement at the particular locations referred to in the officer report and accompanying appendices.</p>
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Reasons for the decision: These are contained in the officer report.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda Item 9 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ELECTRICITY SUPPLY AT MANDELA HOUSE
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Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /24

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: Reinforcement of the electricity supply to Mandela House.

Why the decision had to be made (and any alternative options): Increases in demand for electricity, principally as a result of the growth in the quantity of IT hardware to meet departments operational requirements and an unexpected imminent requirement for additional servers in connection with the Local Authority Parking Enforcement project require that the reinforcement in supply be carried out urgently.

<p>The Executive Councillor's decision(s):</p>

<p>Agreed: to increase the electricity supply to Mandela House by upgrading the supply cable and installing a new distribution board.</p>
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Reasons for the decision: These are contained in the project appraisal.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation by 7 votes to 0.

Report: Agenda Item 10 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

APPOINTMENTS TO OUTSIDE BODIES

Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /25

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: To appoint Council representatives to 2 outside bodies

Why the decision had to be made (and any alternative options): These are annual appointments.

<p>The Executive Councillor's decision(s): Agreed the nominations as follows: Cambridge United Charities: Councillor Slatter and Mr Paul Gilchrist (to June 2008) Local Government Information Unit – Councillor C Rosenstiel</p>
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Reasons for the decision: These are annual appointments.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

Report: Agenda Item 11 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL

Record of Executive Decision

FUTURE OF COVENT GARDEN HALL, COVENT GARDEN, CAMBRIDGE FOLLOWING ITS PLANNED SURRENDER IN 2005 BY JUNCTION CDC

Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /26

Date of decision: 6 July 2004 (recorded on 8 July 2004)

Decision Type: Key Decision

Matter for Decision: To recognise that Covent Garden Hall, Covent Garden may become surplus to the Council's community / arts requirements once the Junction CDC's new auditoria, currently under construction at the Council owned site adjacent to the Cambridge Leisure site is commissioned and the Hall is surrendered back to the Council. To authorise the principle of sale or lease of Covent Garden Hall.

Why the decision had to be made (and any alternative options):

The Hall was purchased by the Council in 1989 and since its purchase has been leased to the Cambridge Drama Centre for 'drama dance music exhibitions performing arts and community activities'. The Drama Centre joined forces with the Junction in 2001 and the new entity is constructing an approx £6 M new theatre and revamp of the existing premises at the former Cattle Market site. The surrender date is likely to be after February 2005 when the CDC element moves onto the new site.

The Executive Councillor's decision(s):

Agreed that, subject to the decision of the Community Development & Leisure Executive Councillor:

1. The Head of Property & Building Services be authorised to market on a lease basis Covent Garden Hall for independently funded arts or community use subject to consulting with the Community Development & Leisure Executive Councillor and reporting terms to the Commercial & Human Resources Executive Councillor, Chair and Spokespersons for Commercial & Human Resources Scrutiny Committee.
2. Covent Garden Hall be treated as a surplus asset if appropriate terms for lease to an independently funded arts or community organisation cannot be agreed.

Reasons for the decision: These are contained in the officer report and in the confidential appendix to the report which is exempt from publication.

Scrutiny consideration: Councillor Reid proposed an amendment to the recommendation in the officer report. Her concern was to ensure that the lease option was thoroughly explored and that selling the Hall was a last resort. After considerable discussion, Councillor Reid amended her amendment and this became

the recommendations which the Scrutiny Committee and the Executive Councillor considered. The Scrutiny Committee approved the amended recommendations as recorded above by 6 votes to 0.

Report: Agenda Item 13 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

NNDR [Business Rates] IRRECOVERABLE DEBTS TO BE WRITTEN-OFF
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Decision of: Jennifer Liddle, Executive Councillor for Commercial & Human Resources

Reference: 04/CHR /27

Date of decision: 6 July 2004 (recorded on 12 July 2004)

Decision Type: Not a Key Decision

Matter for Decision: To agree to write off fifteen debts.

Why the decision had to be made (and any alternative options): The debts were no longer collectable.

The Executive Councillor's decision(s):
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Agreed to write off fifteen debts.

Reasons for the decision: These are contained in the officer report which is exempt from publication.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation by 6 votes to 0.

Report: Agenda Item 15 of Commercial & Human Resources Scrutiny Committee, 6 July 2004.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -