

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>General Fund Revenue and Capital Budgets, Carry Forwards and Significant Variances for 2003/04</b>
---

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /10

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** Whether to approve carry forward and capital funding requests for approval at Council on 20 May.

**Why the decision had to be made (and any alternative options):** The decisions are part of the Council's overall budgetary framework.

<p><b>The Executive Councillor's decision(s):</b></p>
---

**Agreed**

- a) That the carry forward requests, totalling £76,000 as detailed in Appendix B of the officer report, be recommended to Council for approval, subject to the final outturn position.
- b) To seek approval from Council to fund net capital overspends of £3,000 and carry forward resources to fund rephased capital spending of £733,000 from 2003/04 into 2004/05, as detailed in Appendix C of the officer report, subject to the final outturn position.

**Reasons for the decision:** See officer report

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations.

**Report:** Agenda Item 5 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>CAMBRIDGE CITY COUNCIL'S HEALTH AND SAFETY WORK PLANS 2003/04 AND 2004/05</b>
--

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /11

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To review

- 1 the accident analysis for Cambridge City Council employees in 2002/3 and endorse the action approved by Corporate Management Team (CMT).
- 2 the achievements made on the Health and Safety Work Plan in 2003/4 and to approve the proposed work plan for 2004/5.

**Why the decision had to be made (and any alternative options):** See officer report.

<p><b>The Executive Councillor's decision(s):</b></p>
---

**Agreed:**

- |   |  |
|---|--|
| <ol style="list-style-type: none"><li>1</li><li>2</li><li>3</li></ol> | <ol style="list-style-type: none"><li>To note the accident analysis for 2002/3 and endorse the action approved by CMT.</li><li>To note the achievements made on the work plan for the Joint Health and Safety Committee in 2003/04</li><li>To approve the proposed work plan for the Health and Safety Committee for 2004/05</li></ol> |
|---|--|

**Reasons for the decision:** To support the Medium Term Objectives 'To Provide Better Services, a Strong Economy and Attractive Environment and a Healthy and Thriving Community', to meet the Council's statutory health and safety responsibilities and respond positively to the guidance from the Health and Safety Commission.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:** Agenda Item 6 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

Comments: -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>IMPROVEMENT WORKS AT COUNCIL-OWNED SHOPS/SHOP PARADES</b>
--

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /12

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To approve a series of minor improvement works at various Council owned shop/shop parade locations in the City.

**Why the decision had to be made (and any alternative options):** Council-owned local shops provide an important range of local services to their communities and also make a significant contribution to the rental income generated by the Council's property portfolio. It is important that the local shops are perceived as being safe and pleasant places to visit, both for the continuing and future viability of the businesses that operate the shops and to encourage local residents to make full use of them. Accordingly it is appropriate to invest some money in supporting the future of our shops and the various proposals in the appendices and the Capital grant are a response to both local residents and shop tenants' views.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p><b>Agreed:</b> To approve the works of improvement at the particular locations referred to in the officer report and accompanying appendices.</p>
--

**Reasons for the decision:** See the officer report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:** Agenda Item 7 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>PROPOSED LIGHTING SCHEME COMMITTEE ROOMS 1 AND 2</b>
---

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /13

**Date of decision:** DEFERRED

**Decision Type:** Not a Key Decision

**Matter for Decision:** Approval for expenditure from the Admin Buildings Repairs Fund for a new lighting scheme for Committee Rooms 1 and 2.

**Why the decision had to be made (and any alternative options):** The current lighting in Committee Rooms1&2 dates back to the 1960/70s and comprises fluorescent strip lights and ancillary wall mounted fittings. These are no longer considered to provide satisfactory or sufficiently flexible lighting and they jar with the otherwise generally intact 1930's décor. The alternative, the do nothing option, would be to retain the existing lighting, which has proved inadequate to provide modern levels of lighting or flexibility.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p>To defer the decision.</p>
-------------------------------

**Reasons for the decision:** The choice is a simple one, either to soldier on with the existing poor system that fails to meet our current requirements or invest in a modern lighting system that will enhance the use and ambience of the committee rooms. It is acknowledged that the costs are high but the Committee Rooms are part of the civic suite and the Council has an obligation to maintain the Guildhall in accordance with its Listed Status.

**Scrutiny consideration:** The Scrutiny Committee considered and rejected the recommendation by 4 votes to 3. The Committee's concerns focused on the cost when budgets are tight and on whether the new scheme would meet the requirements of the Disability Discrimination Act.

**Report:** Agenda Item 8 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

**PROPOSED DISPOSAL OF PROPERTIES IN BURLEIGH STREET, CAMBRIDGE**

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /14

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To consider whether to approve the disposal of the Council's freehold interest in two properties.

**Why the decision had to be made (and any alternative options):** These are contained in the officer report which is exempt from publication.

**The Executive Councillor's decision(s):**

**Agreed:** To approve the disposal of properties in Burleigh Street on the terms contained in the officer report.

**Reasons for the decision:** These are contained in the officer report which is exempt from publication.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:** Agenda Item 11 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>DISPOSAL OF LAND, WULFSTAN WAY, CAMBRIDGE – KING STREET HOUSING SOCIETY</b>
--

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /15

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To approve the disposal of a parcel of land in Wulfstan Way, Cambridge to King Street Housing Society.

**Why the decision had to be made (and any alternative options):** These are contained in the officer report which is exempt from publication.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p><b>Agreed:</b> To approve the disposal of a parcel of land in Wulfstan Way, Cambridge to King Street Housing Society on the terms contained in the officer report.</p>
---

**Reasons for the decision:** These are contained in the officer report which is exempt from publication.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:** Agenda Item 12 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>EXCHANGE OF LAND, CAMBRIDGE CITY COUNCIL AND CAMBRIDGE HOUSING SOCIETY</b>
---

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /16

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To approve land transactions with Cambridge Housing Society.

**Why the decision had to be made (and any alternative options):** These are contained in the officer report which is exempt from publication.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p><b>Agreed:</b> To approve the terms for the acquisition of land from Cambridge Housing Society and the terms for disposal of parcels of land to Cambridge Housing Society.</p>
---

**Reasons for the decision:** These are contained in the officer report which is exempt from publication.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:** Agenda Item 13 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>GENERAL DEBTS - BAD DEBTS FOR WRITE OFF</b>
--

**Decision of:** Sian Reid, Executive Councillor for Commercial & Human Resources

**Reference:** 04/CHR /17

**Date of decision:** 20 April 2004 (recorded on 26 April 2004)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To agree to write off one debt.

**Why the decision had to be made (and any alternative options):** The debt was no longer collectable.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p>Agreed to write off one debt.</p>
--------------------------------------

**Reasons for the decision:** These are contained in the officer report which is exempt from publication.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations by 6 votes to 0.

**Report:** Agenda Item 14 of Commercial & Human Resources Scrutiny Committee, 20 April 2004.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -