

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

GENERAL FUND REVENUE AND CAPITAL FINAL OUTTURN FOR 2002/03 AND BUDGET CARRY FORWARD REQUESTS

Decision of: David Howarth, Leader

Reference: 03/STR/17

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: Whether to approve carry forward requests within the Strategy Portfolio for Council approval on 17 July.

Why the decision had to be made (and any alternative options) : The decisions are part of the Council's overall budgetary framework.

<p>The Executive Councillor's decision(s):</p>

<p>Seek approval from Council to carry forward the budgets in appendix c from 2002/03 into 2003/04, subject to the Council's overall financial outturn position.</p>
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Reasons for the decision: see report

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Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 5 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

**GENERAL FUND REVENUE AND CAPITAL FINAL OUTTURN FOR
2002/03 AND BUDGET CARRY FORWARD REQUESTS (OVERVIEW)**

Decision of: David Howarth, Leader

Reference: 03/STR/18

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: Whether to approve carry forward requests and capital rephased spending for Council approval on 17 July.

Why the decision had to be made (and any alternative options) : The decisions are part of the Council's overall budgetary framework.

The Executive Councillor's decision(s):

Seek approval from Council to use £230,493 of reserves required to fully fund the carry forwards shown in Appendix A.

Seek approval from Council to fund capital scheme overspends in 2002/03 of £4,000 and to carry forward resources to fund rephased capital spending of £256,000 from 2002/03 into 2003/04, as detailed in Appendix B.

Reasons for the decision: see report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 6 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
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MEDIUM TERM STRATEGY 2004/5 – 2008/9

Decision of: David Howarth, Leader

Reference: 03/STR/19

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: Whether to recommend the Medium Term Strategy to Council.

Why the decision had to be made (and any alternative options) : The decisions are part of the Council's overall budgetary framework.

The Executive Councillor's decision(s):

To recommend to the Council:

To agree the budget strategy and process for the 2004/05 budget cycle as outlined in section 13 [paragraphs 13.1 to 13.24 refer] and Appendix O of the MTS document.

In particular:-

- a) that the net General Fund budget (after use of reserves) be limited to £15,841,120 at this stage [paragraph 13.19 refers];
- b) that the adjusted gross expenditure, for the purpose of calculating committee cash limits, should exclude in-term contractual / agreement obligations (IT and the Pools Management contracts); as identified in paragraphs 13.15.

To agree the revised General Fund revenue, funding and reserves projections as shown in Appendix G, and the associated decisions in section 8, of the MTS document. Specifically:-

Priority Policy Fund

- a) To agree to funding of £500,000 per annum commencing in 2004/05. Paragraphs 8.39 to 8.42 refer.

New Revenue Bids and requests from Committees

- a) Approve the recommendation from the Executive Councillor for Housing and Health, for the continuation of the Home Safety Initiative, as detailed in the report to be considered at their meeting on 9 July 2003.

To authorise the Director of Finance to calculate final cash limits for committees based on the decisions taken in this report, based on the method shown in Appendix P.

Revenue - HRA

To express support for the HRA budget process and strategy as outlined in Section 13 [paragraphs 13.22 to 13.23 refer] and Appendix H.

Capital

Agree the revised Capital Plan as shown in Appendix K [paragraphs 12.9 to 12.10 also refer], and the funding as shown in Appendix J [paragraphs 12.5 to 12.8 also refer] of the MTS document.

Approve the new capital bids and changes received from spending committees in the current cycle, as shown in Table 16 [paragraphs 11.4 to 11.13 also refer] and profiling changes since last reported [Appendix M refers].

In particular, to approve recommendations from:

- a) The Executive Councillor for Commercial and Human Resources and Strategy for:
 - the advance purchase of a refuse vehicle, already included in the Capital Plan, at a cost of £95,000 funded from existing repair and renewals funds, and
 - the installation of audio conferencing equipment in the Guildhall at a cost of £28,000 funded from existing repair and renewal funds.
- b) The Executive Councillor for Environment to transfer £20,000 of capital funding to revenue for a recycling pilot project.
- c) The Executive Councillor for Community Development & Leisure for new schemes, mainly funded from S106 contributions, including the following:
 - Coleridge & Kings Hedges Recreation Grounds Skateboard areas, at a cost of £100,000, funded wholly from S106
 - King George V Playing Field – football, basketball and all weather area at a cost of £29,000 with £21,000 funded from S106 contributions and £8,000 from repair and renewal funds
 - King George V Playing Field – refurbishment of play area at a cost of £78,000 funded from S106 contributions.
- d) The Leader regarding the computerisation of land charges project, where the project appraisal reflects changes in requirements which have become

apparent as more detailed work has been undertaken on the project. The costs for this scheme are being recovered through fee increases relating to land charges and building control, hence there is no net effect on funding.

- e) The Capital Plan includes a scheme for improvements to Queen Anne Terrace Car Park (SC161). Preparatory works included structural testing which has identified the need for immediate remedial works. Initial estimates suggest that this could be in the region of £900,000. Once the costs have been finalised approval for the works may be required over the summer period, under urgency powers. If this is the case it is proposed that funding initially be allocated from uncommitted capital funding remaining, where it cannot be met from existing repair and renewal provisions.

Approve the changes to the Counterparty List [paragraph 6.12 and 6.13 and Appendix C refer].

Reasons for the decision: see report

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Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 7 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

SINGLE STATUS NEGOTIATIONS

Decision of: David Howarth, Leader

Reference: 03/STR/20 (Forward Plan 03/24)

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Key

Matter for Decision: To determine who should sign the Collective Agreement with the unions on behalf of the Council as employer.

Why the decision had to be made (and any alternative options) : The Agreement requires signing at the conclusion of the Single Status negotiations.

<p>The Executive Councillor's decision(s):</p>

<p>To endorse the proposal for final signature of the Single Status Agreement on behalf of the Council to be by the Chief Executive and Head of Human Resources (para 6.2 refers).</p>
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Reasons for the decision: see report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 8 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
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REVIEW OF 2002/03 SAFER CITY GRANTS AND FUNDING STRATEGY FOR 2004/05

Decision of: David Howarth, Leader

Reference: 03/STR/21

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: To review the funding strategy for Safer City grants in 2004/05.

Why the decision had to be made (and any alternative options) : The review is an annual process arising from the Best Value Review of Grants.

<p>The Executive Councillor's decision(s): To approve the funding strategy for Safer City Grants 2004/05 as detailed in paragraph 6.</p>

Reasons for the decision: see report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 9 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - see minutes for other actions to take forward.

CAMBRIDGE CITY COUNCIL
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SAFER CITY GRANTS

Decision of: David Howarth, Leader

Reference: 03/STR/22

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: To allocate Safer City Grants for Round 1 of funding.

Why the decision had to be made (and any alternative options) : Applications have been received by the Council and require determination.

The Executive Councillor's decision(s):
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To approve the applications as recommended in Appendix B.

Reasons for the decision: Overall, the recommendations aim to support projects addressing Cambridge Community Safety Partnership priorities whilst maintaining a balance on spend across these areas and across all 4 bidding rounds in 2003-04. The reasoning for each individual project is given in Appendix B.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 10 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ANNUAL REVIEW OF GRANTS TO VOLUNTARY GROUPS IN 2002/03

Decision of: David Howarth, Leader

Reference: 03/STR/23 (Forward Plan 03/13)

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Key

Matter for Decision: To agree the corporate framework for grant aid and to consider more use of Service Level Agreements.

Why the decision had to be made (and any alternative options) : The Council annually reviews its grants process.

The Executive Councillor's decision(s):

To reconfirm the Corporate Framework for Grant Aid subject to the addition of the following (taken from the box following para 3.3 with the addition in bold):

“In its distribution of grant aid to the voluntary and not for profit sector will:
base grant programme priorities on its Medium Term Objectives, **informed by its**
work on mapping economic disadvantage in the city.....”

That Executive Councillors be encouraged to consider where longer-term SLA arrangements may be appropriate for organisations they are grant aiding.

Reasons for the decision: see report

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Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 11 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - see minutes for further actions.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

RACE EQUALITY SCHEME ANNUAL REPORT

Decision of: David Howarth, Leader

Reference: 03/STR/24

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not Key

Matter for Decision: To consider the results of the review of the first year of implementation of the Council's Race Equality Scheme and to approve the recommendations set out below to ensure further progress.

Why the decision had to be made (and any alternative options) : The Council's Scheme sets out how it intends to meet the statutory duties under the Race Relations (Amendment) Act 2000.

<p>The Executive Councillor's decision(s):</p>

<p>That all Service Plans for 2004/05 should include actions required to take the Race Equality Scheme and the Council's wider equalities agenda forward.</p>

<p>That any resource implications of implementing actions are identified explicitly in the 2004/05 Service Plans</p>
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Reasons for the decision: Whilst the City Council can point to some good progress in the implementation of its Race Equality Scheme there are some areas for action where there has been little or no progress and these areas need to be addressed. This is best done through the Council's service planning process to ensure that the work required has a sufficiently high profile within each service, is adequately resourced and can be monitored by Members.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 7 votes to 0.

Report: : Agenda Item 12 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - see minutes for further actions.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

CAMBRIDGE LOCAL STRATEGIC PARTNERSHIP – CONSULTATION WITH STAKEHOLDERS

Decision of: David Howarth, Leader

Reference: 03/STR/25

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: To agree what views should be presented to the Cambridge LSP.

Why the decision had to be made (and any alternative options) : The Council is required to comment on the LSP consultation.

<p>The Executive Councillor's decision(s):</p>

To pass on to the LSP the following:

to include under Issue A (7) energy conservation - include under Issue A (7) energy conservation - both in new housing and business developments (ie. that both the development sites, and the buildings on them, should be sustainable);

to ensure that the objectives of the LSP are deliverable;

to ensure that the Cambridge LSP and South Cambridgeshire LSP are seen to be 'joined up'

Reasons for the decision: The Leader agreed to take forward the above comments made by the Scrutiny Committee.

Scrutiny consideration: The Scrutiny Committee passed its comments on to the Leader as recorded.

Report: : Agenda Item 13 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
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GRANTS TO TWINNING ORGANISATIONS

Decision of: David Howarth, Leader

Reference: 03/STR/26

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: To allocate twinning grants.

Why the decision had to be made (and any alternative options) : Applications have been received by the Council and require determination.

<p>The Executive Councillor's decision(s):</p>

<p>That a grant of £2,000 be made to the Cambridge-Szeged Society to match their forecast of expenses in 2003/04.</p>

<p>That a grant of up to £2,000 be made to the Cambridge-Heidelberg Partnership Association to assist with the planning and organisation of the Cambridge-Heidelberg Easter Festival due to take place in Cambridge in April, 2004.</p>

<p>To delegate future grant decisions to the Director of Central Services up to a maximum individual grant of £2,500.</p>

Reasons for the decision: Cambridge became officially twinned with Heidelberg in 1957 and, since then, a number of links of friendship between various clubs and societies have been formed which come under the umbrella of the Cambridge-Heidelberg Partnership Association. The Association also administers the organisation of the annual Cambridge-Heidelberg Easter Festival, which started in 1982 and alternates between the two cities.

The link with Szeged was formalised in 1987 and, in the mid-1990s, a Cambridge-Szeged Society was formed to promote this twinning. Since that time a number of initiatives have taken place, organised by the Society, including concerts, photographic exhibitions and poetry readings as well as the publication of a quarterly newsletter. During the Best Value Fundamental Service Review of Democratic Services, Members expressed the view that additional financial resources should be put into the twinning budget to promote in particular the link with Szeged.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0 (and by 7-0 on the future delegation).

Report: : Agenda Item 14 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - The delegation request was made at the meeting by the Director of Central Services.

CAMBRIDGE CITY COUNCIL
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COMPREHENSIVE PERFORMANCE ASSESSMENT - UPDATE

Decision of: David Howarth, Leader

Reference: 03/STR/27

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not key

Matter for Decision: To agree an approach to the CPA refresh inspection to be undertaken in September 2003.

Why the decision had to be made (and any alternative options) : The alternative to the suggested action would be to convene a special Strategy Scrutiny Committee in late August/early September.

The Executive Councillor's decision(s):

That authority be delegated to the Chief Executive to agree the Council's final CPA submission to the Audit Commission, in consultation with the Leader and Strategy Scrutiny Committee spokespeople.

Reasons for the decision: The Comprehensive Performance Assessment process for district councils is a national process which is obligatory for all district authorities. However, in recognition of our 'pathfinder' status the City Council has been offered some leeway in determining how our final assessment score is to be arrived at. We have chosen to undergo a 'refresh' of our original 'pathfinder' assessment in September 2003 as we can see no real benefit arising from taking part in a full assessment at the same time as the other Cambridgeshire district councils in the Spring of 2004.

Much of the CPA timetable is fixed by the Audit Commission. We wish to involve members, officers, and if possible stakeholders as widely as possible in the process but recognise that much of the preparatory work needs to be done over the summer months when many people are taking leave. This does mean that we have to fit activities around the availability of those officers and members who are key to the process and this reduces flexibility around dates and deadlines. There is, therefore, little room for flexibility over the dates and activities set out in paragraph 5.2.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

Report: : Agenda Item 15 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
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APPOINTMENTS TO OUTSIDE BODIES

Decision of: David Howarth, Leader

Reference: 03/STR/28

Date of decision: 7 July 2003 (recorded on 9 July 2003)

Decision Type: Not Key

Matter for Decision: To agree appointments to various outside bodies.

Why the decision had to be made (and any alternative options) : These are annual appointments.

<p>The Executive Councillor's decision(s):</p>

To appoint as follows to June 2004:

Cambridge Police Local Consultation North – Councillors Todd-Jones & Ward

Cambridge Police Local Consultation South – Councillors Smart and Dryden

Reasons for the decision: as above

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded above.

Report: : Agenda Item 16 of Strategy Scrutiny Committee, 7 July 2003.

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - Cambridge Police Local Consultation South – Councillors Smart and Dryden (by 2 votes to 1 for Cllr Howell).