

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>GENERAL FUND REVENUE AND CAPITAL BUDGETS, CARRY FORWARDS AND SIGNIFICANT VARIANCES</b>
---

**Decision of:** David Howarth, Leader

**Reference:** 03/STR/08

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Not key

**Matter for Decision:** To consider the latest position for the Strategy budgets and recommend to Council carry forward requests

**Why the decision had to be made (and any alternative options) :** The decisions are required as part of the Council's overall budgetary framework.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p>Agree that the carry forward request for £5,000 as detailed in Appendix C, be reported to Council for approval, subject to the final outturn position.</p>
---

<p>Seek approval from Council to carry forward the budget agreed above from 2002/03 into 2003/04.</p>
---

<p>Seek approval from Council to carry forward resources to fund rephased capital spending of £200,000 from 2002/03 into 2003/04, as detailed in Appendix B, subject to the final outturn position.</p>
---

**Reasons for the decision:** The decisions are required as part of the Council's budget framework for 2003/04.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 0.

**Report:** : Agenda Item 5 of Strategy Scrutiny Committee, 24 March 2003.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>GENERAL FUND REVENUE AND CAPITAL BUDGETS, CARRY FORWARDS AND SIGNIFICANT VARIANCES - OVERVIEW</b>
--

**Decision of:** David Howarth, Leader

**Reference:** 03/STR/09

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Not Key

**Matter for Decision:** To consider the latest position for all budgets and recommend to Council carry forward requests

**Why the decision had to be made (and any alternative options) :** The decisions are required as part of the Council's overall budgetary framework.

**The Executive Councillor's decision(s):**

To seek approval from Council to use £227,050 of reserves to fully fund the carry forwards taking account of the projected net revenue position in 2002/03, as shown in updated Appendix A (24/3/03). To add to the list of carry forwards £25,000 to fund the revenue expenditure in 2003/04 for a mobile CCTV system.

[To note that the net spend takes account of recommendations from Executive Councillors in the March Scrutiny Committee cycle to seek approval from Council as follows:

- i. Executive Councillor for Commercial and Human Resources to allocate £20,000 of the General Properties rental over-achievement to set-up a Shop & Forecourt Renewals & Repair Fund in 2002/03 in order to fund future expenditure.
- ii. Executive Councillor for Commercial and Human Resources to allocate £16,000 of the Human Resources - Staff General centres underspends in 2002/03 towards an additional contribution to the Replacement and Upgrade of PS2000 Repair & Renewals Fund. This will increase the funding available for the Capital Plan (ref SC67), which will be amended accordingly.

To seek approval from Council to fund capital scheme overspends in this year of £81,000 to be met from additional use of earmarked Repair and Renewals Fund and to carry forward resources to fund rephased capital spending of £1,951,000 from 2002/03 into 2003/04, as detailed in updated Appendix B (24/3/03), subject to the final outturn position.

**Reasons for the decision:** The decisions are required as part of the Council's budget framework for 2003/04.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 2.

**Report:** : Agenda Item 6 Strategy Scrutiny Committee, 24 March 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Scrutiny Committee considered revised recommendations from the Director of Finance for the Leader following the Environment and Community Development & Leisure Scrutiny Committees, both of which had met after the despatch of Strategy Scrutiny Committee papers. In addition the recommendation from the Executive Councillor for £25,000 of extra income on CCTV being allocated to R and R would not be recommended to Council by the Leader. Instead it is recommended to carry forward the £25,000 to fund the revenue expenditure in 2003/04 for a mobile system. (See also reference to Mobile CCTV Cameras Record of Decision 03/STR/12 for more detail).

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>DECENTRALISED DECISION MAKING – A STRUCTURE FOR AREA COMMITTEES</b>
--

**Decision of:** David Howarth, Leader

**Reference:** 03/STR/10 (Forward Plan 02/083)

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Key

**Matter for Decision:** To agree the framework, including structure and remit, of area committees that are due to be implemented in September 2003.

**Why the decision had to be made (and any alternative options) :** The policy to introduce area committees is included in the Annual Statement 2002/03. Should the Council decide to proceed with area committees there are many options as to how they could be implemented which are detailed in the report.

<p><b>The Executive Councillor's decision(s):</b></p> <p>That Civic Affairs Committee be asked to recommend to Council the constitutional changes required in order to implement area committees in accordance with the following:</p> <p>That 4 area committees are implemented covering the geographical areas shown on Map 2 (see Appendix 2 of the report)</p> <p>That the area committees meet on an 8 week cycle and that they consist of an open forum stage lasting up to 30 minutes followed by a formal stage.</p> <p>That the functions listed under paragraph 6.3 of the report are delegated to area committees.</p> <p>That the Elected Members of each area committee meet soon after Annual Council in May to agree other issues, such as timing and location of meetings, giving due consideration to the views of the Member Working Group and public consultation as set out under Section 7 of the report.</p>
--

**Reasons for the decision:** To enable area committees to proceed to programme.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to 1.

**Report:** : Agenda Item 7 of Strategy Scrutiny Committee, 24 March 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>EQUALITIES PANEL</b>
-------------------------

**Decision of:** David Howarth, Leader

**Reference:** 03/STR/11

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Not Key

**Matter for Decision:** To agree the membership and Terms of Reference of the City Council's Equalities Panel.

**Why the decision had to be made (and any alternative options) :** The Race Relations (Amendment) Act 2000 requires the City Council to publish a Race Equality Scheme that sets out the arrangements for monitoring whether the Council is meeting its general duty to promote race equality. The Council has agreed to set up an Equalities Panel to fulfil this function. Members do, however, have discretion over the wider scope of the Panel, the composition of the Panel, its terms of reference and the frequency with which it meets.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p>That the scope of the Equalities Panel should include disability, gender, age and other equalities issues in addition to race.</p>
---

<p>The composition of the Panel to be as set out in paragraph 4.2 of the report.</p>
--

<p>The Terms of Reference of the Panel to be as set out in paragraph 4.3 of the report.</p>
---

<p>The timings and frequency of meetings to be as set out in paragraph 4.4 of the report.</p>
---

**Reasons for the decision:** Guidance on the implementation of the Equality Standard for Local Government and the Commission for Racial Equality's Code of Practice on Promoting Race Equality both promote the formation of an Equalities Panel as an effective means of monitoring and scrutinising the implementation of a Council's duties in respect of equalities legislation. The Council has already agreed in principle to establish such a Panel. City Board minute 02/a/37 refers.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the

recommendations as recorded.

**Report:** : Agenda Item 8 of Strategy Scrutiny Committee, 24 March 2003.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - Members requested that the officers ensure that the four members of the public appointed were as representative as possible and selected by a fair and open process.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

MOBILE CCTV CAMERAS
---------------------

**Decision of:** David Howarth, Leader

**Reference:** 03/STR/12

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Not Key

**Matter for Decision:** Whether or not to pursue acquiring a mobile CCTV camera system.

**Why the decision had to be made (and any alternative options) :** The matter was requested by Scrutiny Committee at its meeting on 11 November. The Leader needed to consider between pursuing acquisition of a mobile camera system further or not. If a decision is made to pursue this, the Council has options as to how many cameras it purchases initially. The minimum would be 2, but this would obviously restrict usage and we could only respond to one request for deployment at a time. Buying 4 or 6 would give more flexibility. However, the Council could start with 2 cameras and then buy others later, as and when more funding became available and we had gained experience of the cameras' usefulness.

<p><b>The Executive Councillor's decision(s):</b></p>
---

<p>To pursue acquiring a mobile CCTV camera system, initially of two cameras, subject to further investigation of the practicalities (see paragraph 3.11 of the report), and a project appraisal being reported back for approval.</p>
--

**Reasons for the decision:** Updated information to that contained in the officer report, enabled a two camera system to be pursued. The bid for funding to the Community Safety Partnership for £40,000 had been approved. The remainder £50,000 capital requirement is to be funded from capital resources available based on the projected capital outturn position (appendix B of Agenda Item 6 Strategy Scrutiny Committee and Record of Decision 03/STR/09 refers). Revenue costs in 2003/04 can be contained within approved budgets by the decision not to allocate £25,000 income from CCTV to R and R but to recommend a carry forward into 2003/04 to revenue fund the mobile system.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 9 Strategy Scrutiny Committee, 24 March 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

BEST VALUE PERFORMANCE PLAN
-----------------------------

**Decision of:** David Howarth, Leader

**Reference:** 03/STR/13

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Not Key

**Matter for Decision:** To agree that the BVPP be reported direct to Council for approval on 22 May.

**Why the decision had to be made (and any alternative options) :** The BVPP should be considered by Scrutiny Committee prior to Council. However, the timetable is such that this is not possible. The option would be to hold a special meeting of Strategy Scrutiny prior to 22 May Council.

<b>The Executive Councillor's decision(s):</b>
--

That the Chief Executive report the BVPP direct to Council for approval on 22 May.
--

**Reasons for the decision:** As above

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 10 Strategy Scrutiny Committee, 24 March 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>GRAND ARCADE - DEVELOPMENT AGREEMENT AND FINAL DOCUMENTATION</b>
---

**Decision of: Colin Rosenstiel, Deputy Leader**

**Reference:** 03/STR/14 (Forward Plan 02/57)

**Date of decision:** 24 March 2003 (recorded on 25 March 2003)

**Decision Type:** Key

**Matter for Decision:** Whether or not the Council should execute the Development Agreement and associated documentation now that the outstanding issue of compensation for the Lion Yard Car Park closure period has been provisionally agreed.

**Why the decision had to be made (and any alternative options) :** The decisions were integral to progress the Grand Arcade project.

<p><b>The Executive Councillor's decision(s):</b></p>
---

(i) That, subject to the payment by the developer of internal and external costs related to the completion of the agreement, the Head of Legal Services be authorised to execute and complete the Development Agreement on the terms set out in, a) the report to the Strategy Scrutiny Committee dated 28 January 2003 and, b) the report item 13 on this Committee agenda, subject to (ii) below.

(ii) That authority be delegated to the Chief Executive to approve and implement any amendments, additions and/or omissions to the Development Agreement, which he considers to be appropriate, in consultation, where necessary, with the Deputy Leader and Spokes of City Centre Development Scrutiny Committee

(iii) That authority be delegated to the Chief Executive or such other specifically designated Officer or Officers as he may authorise, in relation to the document referred to at (i) above to:

- a) apply for, grant, serve and accept (or not, as the case may be) service of all necessary consents, approvals notices and counter-notices; and
- b) take all necessary decisions; and
- c) negotiate, approve, execute and complete any other documents provided for under the terms of the Development Agreement; and
- d) continue to negotiate with the development partners .

**Reasons for the decision:** The car park compensation issue had been the subject of extensive and detailed negotiation with the Developers using a detailed methodology prepared by the Council's car parking consultants and the most up to date projections on car park income and expenditure. Now resolved, the outstanding decisions from the last meeting of Scrutiny Committee are recommended for approval.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 13 of Strategy Scrutiny Committee, 24 March 2003

**Conflicts of interest:** The Leader made a ruling on 21 October 2002 not to take any decision relating to the Grand Arcade project which would be reported to a future Strategy Scrutiny Committee. This was because of his personal interest as a contributor to the Universities Superannuation Scheme, a major investor in the Grand Arcade project. The responsibility for any decisions were therefore passed to the Deputy Leader under paragraph 3.2 of Executive Procedure Rules of the Constitution (page 166)

Additionally, when looking at the likely executive decisions to be taken following consideration at a future Strategy Scrutiny Committee, the officers were of the view that the Deputy Leader's powers although quite wide, could have impinged on the responsibility of other executive councillors and/or were not sufficiently broad or clearly worded enough to encompass all likely decisions (except the CPO which was a matter for the Executive Councillor for Environment). For the avoidance of doubt the Leader also ruled that under 2.3.3 of Part 3 of the Constitution (page 38) the Deputy Leader would be responsible for executive decisions relating to the Grand Arcade project which arose from the Council's role as a partner in the development.

**Comments:** -