

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ARRANGEMENTS FOR THE SCRUTINY OF HEALTH AND SOCIAL CARE IN CAMBRIDGESHIRE
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Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/07
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Not a Key Decision
Matter for Decision:	The Council needs to agree formally Working Principles prior to the first meeting of the County Health and Social Care Scrutiny Committee on 18 th March 2003.
Why the decision had to be made (and any alternative options):	To comply with guidance from the Department of Health and Social Care because: The working principles reflect the spirit of the regulations and guidance from the Department of Health Allow for local members to participate in health and social care scrutiny and contribute towards progressing the Council's Medium Term Objectives - in particular our objective to " work with partners to achieve better health outcomes for those who live and work in Cambridge" Have the support of other stakeholders, such as Cambridge City Primary Care Trust.
The Executive Councillor's decision(s):	To agree the Working Principles for the scrutiny of health and social care in Cambridgeshire shown in the appendix to the report.
Reasons for the decision:	These are covered above and in the officer reports
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to nil.
Report:	Agenda item 5 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

GENERAL FUND REVENUE AND CAPITAL BUDGET, CARRY FORWARDS AND SIGNIFICANT VARIANCES
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Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/08

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Not a Key Decision

Matter for Decision: To consider the latest position for the Housing General Fund budgets and recommend to Council carry forward requests.

Why the decision had to be made (and any alternative options): The decisions are required as part of the Council's overall budgetary framework.

The Executive Councillor's decision(s): To agree that those carry forward requests, totalling £88,060 as detailed in Appendix C be recommended to Council for approval, in order of priority shown, subject to the final outturn position.

To seek approval from Council to carry forward the budgets agreed above from 2002/03 into 2003/04.

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendations as recorded by 6 votes to nil.

Report: Agenda item 6 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

HOUSING REVENUE ACCOUNT, CAPITAL, CARRY FORWARDS AND SIGNIFICANT VARIANCES

Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/09

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Not a Key Decision

Matter for Decision: To consider the latest position for the Housing Revenue Account budgets and highlights carry forward requests.

Why the decision had to be made (and any alternative options): The decisions are required as part of the Council's overall budgetary framework.

The Executive Councillor's decision(s): To approve the carry forward budgets of an estimated total of £25,000, detailed in Appendix B, from 2002/03 into 2003/04, subject to the final outturn position.

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by six votes to nil.

Report: Agenda item 7 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

REPLACEMENT OF HOME LIFTS IN SHELTERED SCHEMES

Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/10
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Not a Key Decision
Matter for Decision:	To consider the funding of the replacement of home lifts in some sheltered schemes from Housing Revenue Account balances.
Why the decision had to be made (and any alternative options):	To comply with the latest health and safety advice a decision must be taken relating to the provision of a lift within these properties.
The Executive Councillor's decision(s):	To agree the funding for this work from Housing Revenue Account Balances. To agree the replacement of the lift at Rawlyn Court, Talbot House, Ditton Court and Tiverton House To agree that the lift at Whitlocks is not replaced and is taken out of service.
Reasons for the decision:	These are covered above and in the officer reports
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 11 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	The Scrutiny Committee also noted that tenants affected would only be charged rent for one property at a time, and that the replacement would be carried out with a minimum of disruption.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

HOUSING CAPITAL OVERVIEW REPORT 2002/03 AND 2003/04
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Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/11

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Key Decision

Matter for Decision: To approve changes to the Housing Capital programme for 2003/04 in light of the latest funding information and forecast outturn for the current year, 2002/03.

Why the decision had to be made (and any alternative options): To approve the provisional carry forward of forecast underspends on the 2002/3 capital programme of £222,000 and approve the use of savings, totalling £57,000 on our own stock, to be used to offset the use of balances needed to fund remedial work to roofs at Bermuda Terrace and lift replacement work at a number of sheltered schemes in 2003/04, subject to the final outturn position.
To approve the revised capital programme for 2003/04 showing new funding sources, subject to the announcement of transitional funding to support the abolition of LASHG

The Executive Councillor's decision(s): To recommend Council approve the carry forward forecast underspends in the 2002/03 capital programme, subject to final outturn position.
To recommend Council approve the amended capital programme for 2003/04, subject to taking into account the alterations in capital financing and the establishment of the debt free status of the Council.

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by six votes to nil.

Report: Agenda item 12 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

FIVE YEAR HOUSING PROGRAMME OF WORK 2004/05 – 2008/09
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Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/12

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Key Decision

Matter for Decision: To consider and approve the five-year programme of work to the Housing owned stock, set out in the report

Why the decision had to be made (and any alternative options): Approval of the budget allocations to each area of work will enable officers to produce detailed programmes needed to complete the statistical returns required as part of the Business Plan submission to the Government Office at the end of July 2003.

The Executive Councillor's decision(s): To approve the 5 year programme set out in Appendix A of the report

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: Agenda item 13 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ASBESTOS POLICY

Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/13

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Key Decision

Matter for Decision: To accept the proposed policy on asbestos management set out in the report

Why the decision had to be made (and any alternative options): To comply with current legislation on the management of asbestos within the workplace.

The Executive Councillor's decision(s): To adopt the Asbestos Policy set out in Appendix A and the Asbestos Management Plan set out in Appendix B to the report.

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: Agenda item 14 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

CAMBRIDGE CITY COUNCIL'S PRIORITY LIST OF BIDS RECEIVED FOR THE INTEGRATED HOUSING CORPORATION APPROVED DEVELOPMENT PROGRAMME AND LOCAL AUTHORITY SOCIAL HOUSING GRANT INVESTMENT PROGRAMME – 2003/2004
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Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/14
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Key Decision
Matter for Decision:	Approve the priority list of 2003/04 bid round projects for funding either through (HCADP) or Transitional Local Authority Social Housing Grant (LA SHG), as set out in the table shown as Appendix A of the report.
Why the decision had to be made (and any alternative options):	Approving the priority list for funding will increase the level of affordable housing.
The Executive Councillor's decision(s):	That the projects set out in priority in Appendix A to the report, but omitting the first scheme, Cambourne RSL Consortium, be supported for funding through Housing Corporation Approved Development Programme or recommended for Local Authority Social Housing Grant transitional funding.
Reasons for the decision:	These are covered above and in the officer reports
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 15 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	The report was not for publication for reasons set out on the agenda for the meeting and in accordance with the Council's constitution

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

COUNCIL'S APPROVED LIST OF HOUSING PARTNERS
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Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/15
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Key Decision
Matter for Decision:	To approve the list of Registered Social Landlords (RSL's) selected as Cambridge City Council's preferred partners in the development of new housing for the period 2003-2008
Why the decision had to be made (and any alternative options):	Not to carry out the review would mean that the Council cannot be sure it is partnering with the best RSLs on future development. It may indicate to the Housing Corporation that Cambridge City Council is not fully embracing the principles of Egan Partnering. This in turn may weaken the City's position when applying for future ADP.
The Executive Councillor's decision(s):	That the list of 11 RSL's shown at paragraph 4.5 are approved as Cambridge City's approved Registered Social Landlord partners for the development of new affordable housing, for the period 2003-8
Reasons for the decision:	These are covered above and in the officer reports
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 16 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	The report was not for publication for reasons set out on the agenda for the meeting and in accordance with the Council's constitution

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

PLANNED MODERNISATION PROGRAMME FOR RAWLYN COURT SHELTERED HOUSING SCHEME
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Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/16

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Key Decision

Matter for Decision: To consider the modernisation programme of the Rawlyn Court Sheltered Housing Scheme, and select a Partnered or a Traditional contracting route for the programme.

Why the decision had to be made (and any alternative options): Following a fully Partnered route will allow the Council to follow best practice guidelines and to gain experience and expertise in this area.

The Executive Councillor's decision(s): To follow the full partnership route rather than the traditional contracting route, in carrying out the programme of works at Rawlyn Court.

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: Agenda item 17 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

COUNTY WIDE BEST VALUE REVIEW OF SHELTERED HOUSING

Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/17

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Key Decision

Matter for Decision: To consider the proposal to assist in undertaking a County wide Best Value review of Sheltered Housing.

Why the decision had to be made (and any alternative options): A decision is required to support the employment of an external facilitator, so that this review process can be carried out on a county wide basis

The Executive Councillor's decision(s): To agree to undertake the Best Value Review of Sheltered Housing.
To agree to provide funding (in partnership with the other district housing providers) to employ a consultant to facilitate the process at a county wide level.

Reasons for the decision: These are covered above and in the officer reports

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: Agenda item 18 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

FOOD SERVICE PLAN

Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/18

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Not a Key Decision

Matter for Decision: To approve a Food Service Plan in accordance with statutory guidance.

Why the decision had to be made (and any alternative options): To comply with the Food Standards Agency expectations of local authorities in respect of their food safety functions. One of the requirements is that authorities produce a Food Service Plan in accordance with its guidance on content and format.

The Executive Councillor's decision(s): To approve the Food Service Plan in Appendix A to the report.

Reasons for the decision: These are covered above and in the officers report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: Agenda item 19 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

HEALTH AND SAFETY SERVICE PLAN

Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: 03/h&h/19

Date of decision: 12 March 2003 **Recorded on:** 24 March 2003

Decision Type: Not a Key Decision

Matter for Decision: To approve a Health and Safety Service Plan in accordance with statutory guidance.

Why the decision had to be made (and any alternative options): The Health and Safety Commission (HSC), in its guidance to local authorities under Section 18 of the Health and Safety at Work etc. Act 1974 (HASWA), introduced a requirement that they should produce a dedicated Health and Safety Service Plan and that the Plan is reported for approval to the appropriate member forum.

The Executive Councillor's decision(s): To approve the Health and Safety Service Plan in Appendix A of the officer's report.

Reasons for the decision: These are covered above and in the officers report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: Agenda item 20 of the Housing and Health Scrutiny Committee, 20 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments:

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

PRIVATE SECTOR STOCK CONDITION SURVEY 2002

Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/20
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Key Decision
Matter for Decision:	To consider the key findings of the House Condition Survey carried out in 2002 on the private sector stock and decide what action needs to be taken and how it will influence our future housing strategy.
Why the decision had to be made (and any alternative options):	To support the medium term objective of providing better housing by using available resources in tackling the problem of unfit dwellings and sub-standard HMOs and achieve improvements in home insulation and energy efficiency.
The Executive Councillor's decision(s):	To note the findings of the Private Sector Stock Condition Survey and recognise that it has implications for our future housing strategy To endorse the comments, conclusions and actions proposed in the report including the development of a Private Sector Housing Strategy by officers engaging in this work
Reasons for the decision:	These are covered above and in the officers report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 21 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

REPAIR AND MAINTENANCE BEST VALUE REVIEW AND INSPECTION
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Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/21
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Key Decision
Matter for Decision:	To agree immediate action and provide greater clarity in two policy areas in the light of the present position with the Review and prior to the official publication of the Housing Inspectorates Inspection Report on maintenance and repair.
Why the decision had to be made (and any alternative options):	These decisions are required prior to the publication of the Best Value Inspection Report in order to produce a clear set of actions which will ensure improvements to the Repair Service. A decision is also required on 2 policy issues relating to the service to ensure that equity is achieved for tenants leaving their properties and that priority from repair maintenance work is transparent and clear to tenants.
The Executive Councillor's decision(s):	To approve the 6-month Action Plan set out in Appendix 1 of the officers' report Too agree the Policy set out in Section 5 of the officers' report relating to tenancy termination notice required from transferring tenants and priority times given to repair and maintenance work. To ask that Officers report to the Housing and Health Scrutiny Committee and Executive Councillor on 9 June 2003, presenting the Housing Inspectors' Report on Maintenance Repair together with a proposed 5-year continuous improvement action plan. To ask officers to set up a members' workshop on the Housing Inspectors Report prior to the Scrutiny Committee's meeting on 9 June 2003.
Reasons for the decision:	These are covered above and in the officers report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 22 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

REGULATORY REFORM ORDER : DRAFT POLICY

Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/22
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Key Decision
Matter for Decision:	To adopt the policy, subject to consultation, outlined in appendix 1 of the report, to continue providing assistance for people on low income; who are frail and elderly and those with disabilities to repair and maintain their homes to a reasonable standard.
Why the decision had to be made (and any alternative options):	These are covered in the officers' report
The Executive Councillor's decision(s):	To adopt the policy set out in appendix 1 of the report, subject to any alterations that may be deemed necessary following the results of the consultation currently taking place. To agree to review the policy on an annual basis to take into account changes in the needs of local residents, funding available, local priorities and the availability of suitable alternative funding packages. To agree that the Executive Councillor, in consultation with the Chair and party spokespersons, approve minor changes to the policy following the annual reviews.
Reasons for the decision:	These are covered above and in the officers report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 23 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

WRITE-OFF OF FORMER TENANT ARREARS

Decision of:	Councillor Ian Nimmo-Smith Executive Councillor Housing and Health
Reference:	03/h&h/23
Date of decision:	12 March 2003 Recorded on: 24 March 2003
Decision Type:	Not a Key Decision
Matter for Decision:	To consider writing off three cases of former tenant arrears together with a summary of the action taken in each case to recover the debt.
Why the decision had to be made (and any alternative options):	All attempts to recover the debts have been exhausted, and the non-recovery of debt needs to be identified in the financial accounts
The Executive Councillor's decision(s):	To write off the three cases of former tenant arrears totalling £8,370.52 detailed in the Appendix to the report
Reasons for the decision:	These are covered above and in the officers report
Scrutiny consideration:	The Scrutiny Committee considered and approved the recommendation as recorded.
Report:	Agenda item 25 of the Housing and Health Scrutiny Committee, 20 March 2003
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor.
Comments:	The report was not for publication for reasons set out on the agenda for the meeting and in accordance with the Council's constitution