

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

LOCAL PLAN REVIEW – FIRST DEPOSIT DRAFT
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Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /15 (Forward Plan 02/80)

Date of decision: 18 March 2003 (recorded on 20 March 2003)

Decision Type: Key

Matter for Decision: To agree the policies and proposals of the deposit draft of the Local Plan.

Why the decision had to be made (and any alternative options) : The major options for consideration relate to the timetable for the preparation of the Local Plan. The recommended option of undertaking public consultation on a first deposit Local Plan in June maintains the momentum of plan preparation and will enable a second final deposit next summer in 2004 after the new Planning Act comes into force in spring of that year. An alternative option is to delay the first deposit until September/October when the Structure Plan should have been adopted, with a concomitant delay to the overall adoption process. In regard to both of the above options the plan would have to be replaced within 3 years of adoption by a new plan that would be fully in accordance with the provisions of the new Planning Act. Under the terms of the new Act the report of the public examination of the plan will be binding upon the Council and so there will be no modification stage after the public inquiry under either option.

The third option is to delay the deposit until the new Planning Act comes into force in Spring 2004 and detailed guidance on the preparation of the new style of plans has been published by the Government. As the plan would be fully in accordance with the provisions of the new planning act it would not have to be fully replaced within 3 years of adoption. A public examination would follow, the report of the examination would be binding and the plan would then be adopted after being modified in accordance with the report of examination.

<p>The Executive Councillor's decision(s):</p>

<p>To recommend that Council approve the policies and proposals of the Draft Deposit Local Plan for public consultation and that any changes between 18 March and Council be agreed after consultation with Chair and spokes.</p>

Reasons for the decision: The preparation of a new Local Plan is a statutory requirement. It is needed to secure a better future for Cambridge. It will enable more effective decision making on planning matters than the existing plan which will carry less weight in decision making as it gets older.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 6 votes to 0.

Report: : Agenda Item 5 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - see Recommendation to Council and Scrutiny Committee minutes for agreed changes and proposed amendments.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

DRAFT CYCLE AND CAR PARKING STANDARDS
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Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /16 (Forward Plan 02/79)

Date of decision: 18 March 2003 (recorded on 20 March 2003)

Decision Type: Key

Matter for Decision: To consider the consultation on the Draft 1 car and cycle parking standards and adopt the revised standards as a new Supplementary Planning Guidance.

Why the decision had to be made (and any alternative options) : There are two options:

- The amended draft 2 is adopted as SPG and will supersede the existing cycle and car parking standards from the date of adoption;
- Additional work and consultation is required before adoption, hence delaying their application to the end of 2003-beginning of 2004

<p>The Executive Councillor's decision(s):</p>

<p>That car and cycle parking standards set out in appendix 3 be subject to further consultation with the University of Cambridge colleges following which, subject to consultation with Chair and spokes, they are adopted as Supplementary Planning Guidance</p>
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Reasons for the decision: To help to ensure effective land use and transport planning by adapting cycle and car parking standards that will encourage a switch to more sustainable modes of transport..

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 6 votes to 0.

Report: : Agenda Item 6 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - The Executive Councillor requested that the criteria for entitlement to a residents parking permit be made clearer (appendix 3, 2.1-2.3 refers)

CAMBRIDGE CITY COUNCIL
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NORTHERN CORRIDOR AREA TRANSPORT PLAN AND WESTERN CORRIDOR AREA TRANSPORT PLAN

Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /17 (Forward Plan 02/62)

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Key

Matter for Decision: To adopt the Northern Corridor Area Transport Plan and Western Corridor Area Transport Plan as supplementary planning guidance.

Why the decision had to be made (and any alternative options) :

The main alternative would be not to adopt the NCATP and WCATP as supplementary planning guidance. The absence of the framework that these plans would provide would have the following impacts:

- negotiations would take place with developers on an ad hoc basis in relation to the transport issues related to their individual development proposals;
- there would be no clear overall framework or guidance for developers to understand how the transport issues relating to their development proposals will be assessed, nor to calculate the likely costs related to mitigating the transport impacts of their proposals resulting in a lack of certainty for developers;
- there would be no framework for implementing improvements to transport infrastructure arising from the impact of new developments at corridor or strategic level, nor any method of comprehensively combining contributions arising from individual developments to enable them to be used to implement larger more expensive items of transport infrastructure;
- there would be limited ability to work cross-border with South Cambridgeshire District Council in mitigating the transport impacts arising from new developments close to the city boundaries although the impacts of such developments will be felt in both local authority areas;
- without a comprehensive approach to the assessment of the impacts of new developments and the delivery of appropriate transport infrastructure to mitigate such impacts, it is likely that some new developments will not be allowed to proceed on the grounds that they will have an adverse transport impact which cannot be satisfactorily mitigated.

The Executive Councillor's decision(s):
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To adopt the Northern Corridor Area Transport Plan and Western Corridor Area
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Transport Plan as supplementary planning guidance.

To apply the supplementary planning guidance to relevant planning applications registered by the City Council from 1 May 2003.

Reasons for the decision: The SCATP and ECATP have proved to be effective frameworks for assessing and mitigating the transport impacts of new developments. It is considered appropriate to now extend the use of the Area Transport Methodology to the northern and western parts of Cambridge and the surrounding South Cambridgeshire parishes. This will result in complete Area Transport Plan coverage for the city of Cambridge. The proposed NCATP and WCATP are based on the transport infrastructure demands likely to arise from new developments in these areas. The mechanism for calculating contributions towards transport infrastructure is clear and open and related to the scale and type of development proposed. The plans will therefore provide clear guidance for developers and planning officers in assessing the transport implications for new developments in the northern and western corridors.

The NCATP and WCATP are in accordance with local and national planning and transport policies and have been subject to a consultation exercise with key players. It therefore considered appropriate that they are adopted as supplementary planning guidance.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 6 votes to 0.

Report: : Agenda Item 7 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

GENERAL FUND REVENUE AND CAPITAL BUDGETS, CARRY FORWARDS AND SIGNIFICANT VARIANCES

Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /18

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Not key

Matter for Decision: To consider the latest position for the Environment budgets and recommend to Council carry forward requests.

Why the decision had to be made (and any alternative options) : The decisions are required as part of the Council's overall budgetary framework.

<p>The Executive Councillor's decision(s):</p> <p>Agree the carry forward requests, totalling £56,300 as detailed in Appendix C of the report, are to be recommended to Council for approval, subject to the final outturn position.</p> <p>Seek approval from Council to carry forward the budgets agreed from 2002/03 into 2003/04.</p> <p>Seek approval from Council to carry forward resources to fund rephased capital spending of £483,000 from 2002/03 into 2003/04, as detailed in Appendix B of the report, subject to the final outturn position.</p> <p>Agree the project appraisal for Queen Anne Terrace Car Park lift replacement and seek approval from Council for inclusion of the scheme in the 2003/04 Capital Plan</p>

Reasons for the decision: see report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 6 votes to 0.

Report: : Agenda Item 8 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - The Project Appraisal had been reported to Members without five clear days notice but having been ruled by the Chair that it should be considered.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

SUSTAINABLE CITY ANNUAL REVIEW AND ENVIRONMENT ACTION PROGRAMME 2003-04
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Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /19

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Not Key

Matter for Decision: To agree the actions recommended for taking the Sustainable City initiative forward, including the draft Environment Action Programme for 2003/04.

Why the decision had to be made (and any alternative options) : The Sustainable City Initiative has made good progress during the past year. Steps have been taken to get a number of processes back on track, which was necessary after the Environment Coordinator post had been vacant for a significant period of time. The recommendations made in this report, including the Environment Action Programme 2003/04, will help to retain this focus and move the initiative forward.

<p>The Executive Councillor's decision(s):</p>

<p>That £15,000 of the budget for 2003/04 be transferred from the Sustainable City capital programme to the Sustainable City revenue programme, as recommended in paragraph 4.8 of the report.</p>
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<p>That the allocations of grants to environmental organisations detailed in paragraph 4.9 (originally recommended in January 2003) are confirmed and that future administrative arrangements for these Grants ensure that awards are subject to linking with Medium Term Objectives and other requirements of the corporate grants strategy.</p>

<p>That the future actions for taking the Sustainable City initiative forward, as recommended within paragraphs 4.1 - 14.2, are agreed.</p>

<p>That the projects identified in Appendix 5 for delivery as part of the corporate Environment Action Programme 2003/04 be agreed.</p>

Reasons for the decision: To ensure that the City Council continues to work effectively in supporting more sustainable development in Cambridge and raises public awareness of the importance of this.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 7 votes to 0.

Report: : Agenda Item 9 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

ENVIRONMENTAL IMPROVEMENTS PROGRAMME 2003/04

Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /20(Forward Plan 02/81)

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Key

Matter for Decision: To decide the Environmental Improvements Programme for 2003/04 in the light of proposals for area committees.

Why the decision had to be made (and any alternative options) : The Programme is reported annually for member approval. A number of options for the decentralisation of the Environmental Improvements Programme to the Area Committees have been considered by the Member Working Group (on Decentralised Decision Making). In summary the group considered:

Option A - divide the total available budget equally between the area committees (£37,500 each if 4 area committees)

Option B - To apportion the total available budget, but weighted to redress the previous imbalance

Option C - Allocate some of the budget to area committees, but retain a proportion centrally

The Member Working Group has indicated their preference as Option C above.

<p>The Executive Councillor's decision(s):</p>

<p>(i) That £100,000 of the environmental improvements capital budget for 2003/4 be divided equally between the planned Area Committees.</p>
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<p>(ii) That the following schemes should be referred to the planned Area Committees for a decision on whether to proceed:</p>
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Anstey Way area - bungalow garden	£7,000
Anstey Way area - rear of shops	£25,000
Anstey Way area - rear of flats	£7,000
Cherry Hinton High Street - area in front of library	£25,000
Cherry Hinton High Street - area in front of bank	£10,000

Cherry Hinton High Street - area in front of shops	£60,000
Histon Road - shop Forecourts	£30,000

(iii) That the following scheme be approved:

Parkers Piece - paving around new toilets	£7,500
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(iv) That the balance of the unallocated budget be held in reserve and allocated for either the Hills Road War Memorial and/or the Market Square fountain. In the event of this money not being required for these two projects that bids be invited from the Area Committees.

(v) That initial investigations be undertaken into other identified possible environmental improvements and the results be referred to the planned Area Committees for a decision on whether or not to proceed.

(vi) That the amended eligibility criteria for the environmental improvements programme as set out in Appendix 2 be approved.

(vii) That the identification, consultation and approval of design of environmental improvements be delegated to the area committees on the basis that potential schemes meet the eligibility criteria

(viii) That an annual report be made to this Committee in the March cycle setting out progress with schemes being dealt with by the Area Committees and identifying any projects where additional funding may be required so a decision can be made about budget allocation.

Reasons for the decision: Allocating the budget equally to the area committees is the simplest method and has the support of the Member Working Group. This Group also supported the notion of retaining some of the budget centrally for subsequent allocation. Any weighting system to address previous imbalances would be likely to be complex and be in need of continual refinement. The Member Working Group also noted there were other spending programmes within the planned remit of the Area Committees that would also need to be taken into account.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 6 votes to 0 on (ii)-(v); by 6 votes to 1 on (i); and by 7 votes to 0 on (vi)-(viii).

Report: : Agenda Item 10 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: - See Scrutiny Committee minutes for proposed amendment.

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

UPDATE OF TOURISM STRATEGY ACTION PLAN AND TOURISM BUSINESS PLAN 2003/04

Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /21

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Not Key

Matter for Decision: To agree the Tourism Service Business Plan for 2003-04 and consider the review and agree priorities for the Action Plan.

Why the decision had to be made (and any alternative options) :

These are detailed in paragraph 5 of the report.

<p>The Executive Councillor's decision(s):</p>

<p>That the progress in implementing the Action Plan is noted and that the priorities for action in 2003-04 set out in paragraphs 5.5 - 5.6 of the report are agreed.</p>

<p>That the Business Plan 2003-04 as set out in Appendix 2 is adopted.</p>
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Reasons for the decision: To ensure that the City Council continues to provide a high quality Tourism Information Service and works effectively in promoting integrated destination management in Cambridge

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 5 votes to 0.

Report: : Agenda Item 11 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

PROCUREMENT OPTIONS FOR WASTE MANAGEMENT SERVICES
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Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /22 (Forward Plan 03/07)

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Key

Matter for Decision: The Council needs to decide what further action, if any, should be taken to ensure that it is achieving Best Value.

Why the decision had to be made (and any alternative options) : These are detailed in paragraph 8 of the report.

The Executive Councillor's decision(s):

To reaffirm the commitment to partnership working through the Joint Municipal Waste Strategy (JMWS) group, including joint procurement and joint bidding for government funds as and when appropriate.

Not to market test waste management services at the present time but seek to achieve further improvements by implementing the Service Plan approved for 2003/4.

Request the Director of City Services, Head of Environmental Health and Waste Strategy, and the Head of Waste Management and Fleet Services work together to seek further efficiency and cost savings. This work to include a review of vehicle costs, staffing levels on recycling services and the current 'task and finish' arrangements.

To approve the engagement of Robert Long Consultants Ltd to:

- a) Carry out further waste analysis work to help determine future recycling scheme.
- b) Research the need for trade waste enforcement.
- c) Dummy bidding/market testing.
- d) Health check the Trade Waste Service including its Marketing Strategy

Reasons for the decision: see report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 6 votes to 0.

Report: : Agenda Item 12 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

CAMBRIDGESHIRE AND PETERBOROUGH JOINT WASTE PARTNERSHIP MEMORANDUM OF UNDERSTANDING
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Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /23

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Not Key

Matter for Decision: To endorse the Memorandum of Understanding.

Why the decision had to be made (and any alternative options) :

The decision is being taken by all partners. The option would be to seek a variation of the Memorandum as put.

The Executive Councillor's decision(s):
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To endorse the Memorandum of Understanding in appendix 1 to the report.

Reasons for the decision: To support the Council's Medium Term Objective of Providing Better Services and A Strong Economy and Attractive Environment. To support Best Value through partnership working and joint procurement in appropriate circumstances.

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded.

Report: : Agenda Item 13 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

POLICY STATEMENT ON FLOOD DEFENCE
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Decision of: Nichola Harrison, Executive Councillor for Environment

Reference: 03/ENV /24

Date of decision: 18 March 2003 (recorded on 24 March 2003)

Decision Type: Not key

Matter for Decision: To approve a Policy Statement on Flood Defence.

Why the decision had to be made (and any alternative options) : It is a Government requirement.

<p>The Executive Councillor's decision(s):</p>

<p>That the policy statement set out in Appendix 1 be agreed as a public statement of the Council's approach to flood defences in its area.</p>

Reasons for the decision: see report

Scrutiny consideration: The Scrutiny Committee considered and approved the recommendation as recorded by 8 votes to 0.

Report: : Agenda Item 14 of Environment Scrutiny Committee, 18 March 2003

Conflicts of interest: No conflicts of interest were declared by the Executive Councillor.

Comments: -