

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

GAS MAINTENANCE SERVICE PARTNERING

Decision of: Councillor Ian Nimmo-Smith
Executive Councillor Housing and Health

Reference: H&H

Date of decision: 21 January 2003 **Recorded on:** 21 January 2003

Decision Type: Key Decision

Matter for Decision: To identify a preferred partner for the gas maintenance service on the basis of the extensive quality and price evaluation process carried out during the selection process and deal with the financial implications arising from the contract.

Why the decision had to be made (and any alternative options): The current contract runs out on 31st March 2003 and a new contract is required to ensure continued provision of service. Options on the term of the contract have been considered in the assessment process.
The budget for 2003/04 for this work is £622,310. The cost of the work has been negotiated to £654,634, resulting in a budget under-provision of approximately £32,300. In addition there is the need to establish a budget of £10,000 in 2003/04 to respond to the need to replace hot water cylinders and radiators as required during the servicing works, which are works additional to the service and gas checks. There is therefore a total shortfall in budget provision in 2003/2004 of approximately £42,300. Approval is required to vire this sum from the overall maintenance budget to the Gas Maintenance budget in order to commence the year with sufficient funding for all works required.
An early decision is required to enable discussion with the appointed preferred partner about service delivery and time for the new contractor to set up before the start of the contract.

The Executive Councillor's decision(s): To appoint Citycare as the preferred partner for the gas appliance maintenance service, subject to contract and provision of a satisfactory performance bond and parent company guarantee, for an initial term of four years, with an option exercisable, by the Council, to extend annually for a further two years subject to achievement of satisfactory Key Performance Indicators.
To approve virement of the required £42,300 from the contingency in the overall maintenance budget to the Gas Maintenance budget in order to provide sufficient funding for this work.

Reasons for the decision:	These are covered above.
Scrutiny consideration:	See Comments below
Report:	By the Director of Community Services
Conflicts of interest:	No conflicts of interest were declared by the Executive Councillor
Comments:	<p>The Decision had not been included in the Forward Plan. However it is a Key Decision by virtue of the sum of money involved but not one which is outside the policy or budget framework of the Council.</p> <p>The Chair and Spokesperson and all members of the Scrutiny Committee are required to be advised of the decision in accordance with the constitution.</p>