

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**GRAND ARCADE**

**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /01 (Forward Plan 02/56)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To decide whether or not to make a compulsory purchase order to facilitate the implementation of the Grand Arcade scheme.

**Why the decision had to be made (and any alternative options) :** To progress the scheme. The alternative would be not to make a CPO.

**The Executive Councillor's decision(s):**

That the Council make a compulsory purchase order under section 226(1)(a) of the Town and Country Planning Act 1990 and section 13 of the Local Government (Miscellaneous Provisions) Act 1976 to be known as "The City of Cambridge (Grand Arcade) Compulsory Purchase Order 2003" ("the CPO") in respect of land bounded by Petty Cury, Hobson's Conduit, St Andrew's Street, Downing Street, Corn Exchange Street, and Guildhall Street, and including St Tibbs Row shown coloured pink and coloured blue on the plan attached as Appendix One of this report ("the Plan"); subject to the payment of the costs incurred by the Council in relation to the CPO;

That consequently the Head of Legal Services be authorised to:

- a) affix the common seal of the Council to, and/or sign, any documents necessary to give effect to resolution 2.1 above; and
- b) publish and serve all appropriate notices and to apply to the Secretary of State for, and to take all action he considers appropriate to secure the confirmation of, the CPO.

If the CPO is confirmed, and to the extent that it is not already held for such purposes the land shown coloured pink on the Plan be appropriated for planning purposes as described in section 226 of the Town and Country Planning Act 1990 on the date immediately before the Council make a vesting declaration pursuant to the confirmed CPO, such land being then no longer required for the purpose for which it is currently held.

**Reasons for the decision:** On the basis that the Council is satisfied that all of the legal interests included in the CPO are suitable for and required for the Scheme and

that there is a compelling case in the public interest for their compulsory acquisition in order to secure the carrying out of the Scheme.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 5 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>VERGE PARKING</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /02 (Forward Plan 02/73)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To decide a future strategy for addressing the parking of motor vehicles on highway verges.

**Why the decision had to be made (and any alternative options) :** This is referred to in the report.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>To support the introduction of a pilot scheme to prohibit the parking of motor vehicles on highway verges.</p>
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**Reasons for the decision:** See report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 6 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting and proposed amendments to the agreed decision. The remaking of the by law concerned will be considered by Civic Affairs on 29 January and Council on 13 February.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>HOME ZONE KENDAL WAY</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /03

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Not Key

**Matter for Decision:** To decide on the future strategy for delivering a Home Zone pilot project.

**Why the decision had to be made (and any alternative options) :** See report to Scrutiny Committee.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>Support the principle of the development of a Home Zone in partnership with a developer within a new development.</p>
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<p>Reconsider Kendal Way in the wider context of future priorities for environmental traffic calming schemes and place the current capital allocation for Home Zones on the reserved list.</p>
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**Reasons for the decision:** This is detailed in paragraph 6 of the Scrutiny Committee report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 7 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting and proposed amendments to the agreed decision.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>CITY SERVICES HELP DESK</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /04 (Forward Plan 02/71)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To agree the project appraisal for the Help Desk pilot.

**Why the decision had to be made (and any alternative options) :** This is referred to in the report.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>To approve the implementation of the Help Desk at City Services as outlined in the Project Appraisal.</p>
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**Reasons for the decision:** These are detailed in the report (paragraph 6).

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 8 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting. See also Record of Decision by Deputy Leader following Strategic Information Technology Scrutiny Committee 21 January 2003.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>CAMBRIDGE ARCHITECTURE AND BUILT ENVIRONMENT CENTRE</b>
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**Decision of:** David Howarth, The Leader

**Reference:** 03/ENV /05

**Date of decision:** 24 January 2003 (recorded on 24 January 2003)

**Decision Type:** Not Key

**Matter for Decision:** To decide whether to support the Centre and a bid of £20,000 in 2003/04 as core funding.

**Why the decision had to be made (and any alternative options) :** These are described in paragraph 5 of the report to Scrutiny Committee.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>That the Council welcomes the establishment of the Cambridge Architecture and Built Environment Centre, and that officers are requested to explore a range of projects which could be developed in association with the Centre and which could be incorporated into a Service Level Agreement for 2003/4.</p>
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<p>That £20,000 is added to the Sustainable City 'Grants to Environmental Organisations' fund for 2003/4 to enable core funding of £20,000 to be awarded to the Centre for 2003/4 subject to the completion of a satisfactory Service Level Agreement.</p>
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<p>That future applications for core funding for the Centre are considered as part of the normal process of awarding grants to environmental organisations, including a review of performance against the Service Level Agreement for 2003/4.</p>
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**Reasons for the decision:** To inform decisions on the Environment budget for 2003/04.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 9 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** The Executive Councillor for Environment is a Trustee of the

Centre. The decision was therefore referred to the Leader.

**Comments:** - See Scrutiny Committee minutes for voting.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

SERVICE PLANS, DRAFT BUDGETS 2003/04 AND FORECAST 2004/05
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /06 (Forward Plan 02/49)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** The Service Plans of the following services were considered:

Development Services  
Policy & Projects  
Waste Management  
Transport Services

Economic Development & Tourism  
Environmental Health  
Street Services  
Parks and Recreation

Service Plans set out service priorities and the resources proposed to enable objectives and targets to be met. The decisions of the Executive Councillor will be considered at a meeting of the Executive on 30 January, which will arrive at an overall set of proposals for Council to consider on 13 February.

**Why the decision had to be made (and any alternative options) :** Service Plans and draft budgets are key elements of the Council's budgetary and policy framework

**The Executive Councillor's decision(s):**

Approve, the charging policies for the committee and any review of charges, shown as Annexe 1

Agree the performance targets (in Services Plans table 3) and proposals and other objectives (in Services Plans table 4) for 2003/04 with the exception of Transport Services which requires amendment and agreement by the Executive Councillor following Chair & Spokes consultation

Approve the revised budget for 2002/03, as shown in Appendix A, for submission to Strategy Scrutiny Committee.

Agree proposals for revenue savings and bids, as set out in Appendix C, which have been incorporated into the budgets presented to this committee

Agree the Capital Bids, as identified in Appendix C, that should be submitted for consideration by Strategy Scrutiny Committee for inclusion in the Capital Plan or addition to the Hold List as indicated

Agree that the £50,000 in the Capital Plan in 2002/03 for SC138 Cycling and Walking Strategy be transferred to the Cycleways programme PR007 in the Capital Plan in order to secure matching funding from the County Council for cycleways in the current year, subject to consideration by Strategy Scrutiny Committee

Approve the revised cash limit for 2003/04 as shown in Appendix D

Approve the budget for 2003/04 as shown in Appendix A (which excludes bids above the Cash Limit), for submission to Strategy Scrutiny Committee.

**Reasons for the decision:** The decisions are required as part of the Council's budget and policy framework for 2003/04.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 10 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting and proposed amendments to the agreed decision.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>ACTION PLAN FOR WASTE MINIMISATION</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /07

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Not Key

**Matter for Decision:** To implement a waste management strategy.

**Why the decision had to be made (and any alternative options) :** There is no other option than to implement a waste minimisation strategy in order to reduce the amount of household waste being sent to landfill. In addition the strategy will maximise the resources put into recycling and help the council achieve its statutory recycling targets for 2003/4 and 2005/6.

<b>The Executive Councillor's decision(s):</b>
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Approve the Action Plan to implement the Waste Minimisation Strategy.
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**Reasons for the decision:** To implement a key task identified in the Medium Term Objectives to provide A Strong Economy and Attractive Environment

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 11 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for additional paragraph to the report and voting.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>CUSTOMER SURVEY OF THE KERBSIDE DRY RECYCLING SCHEME</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /08

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Not Key

**Matter for Decision:** To agree any changes to kerbside scheme.

**Why the decision had to be made (and any alternative options) :** This is referred to in the report (paragraph 6).

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>Agree to promote the availability of lids for purchase and include in future promotion. Approve further promotion of the scheme by 'home calling' and other means</p>
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**Reasons for the decision:** These are detailed in the report (paragraph 6).

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 12 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for additional paragraph to the report and voting.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>PUBLIC TOILET REPLACEMENT PROGRAMME</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /09 (Forward Plan 02/70)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To decide whether or not to replace the toilets on Midsummer Common/Victoria Avenue.

**Why the decision had to be made (and any alternative options) :** To maintain the policy of public toilet replacement. The alternative would be not to go ahead or replace another public toilet.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>To agree the project appraisal for the replacement of the Midsummer Common Public Toilets.</p>
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**Reasons for the decision:** It is part of a 4 year capital programme of replacement/refurbishment.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 13 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decisions**

<b>REVIEW OF ROOF EXTENSIONS DESIGN GUIDE</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /10 (Forward Plan 02/063)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To agree the Design Guide as Supplementary Planning Guidance.

**Why the decision had to be made (and any alternative options) :** At the request of Planning Sub-Committee in March 2002, the Design Guide requires amendment. The Executive Councillor for Environment agreed in November 2002 the Guide for consultation prior to consideration at January Scrutiny Committee for approval.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>To adopt the Roof Extensions Guide as Supplementary Planning Guidance following agreement of the final document by the Executive Councillor after Chair and Spokes had been consulted.</p>
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**Reasons for the decision:** These are detailed in the report to Scrutiny Committee.

**Scrutiny consideration:** The Scrutiny Committee approved the recommendations as recorded.

**Report:** : Agenda Item 14 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>STATION AREA DEVELOPMENT FRAMEWORK – DEVELOPMENT PRINCIPLES</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /11 (Forward Plan 02/66)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To decide the development principles for the Station Area.

**Why the decision had to be made (and any alternative options) :** This is referred to in detail in paragraph 6 of the report.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>That the Development Principles in Appendix 3 are revised as requested by the Scrutiny Committee and are to be agreed by the Executive Councillor for Environment following consultation with Chair and Spokes. The Development Principles are the basis for future negotiations on the development of the Station Area. (see comments below)</p>
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<p>That the Development Principles supercede the Supplementary Planning Guidance adopted in March 2002.</p>
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**Reasons for the decision:** Adoption of clear principles and policies will facilitate development in this important area. That development should contribute to the overall vitality of the City, promote the principles of sustainability and contribute ultimately to better quality of life for local people.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 15 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - Revised paragraph 6.5 of the officer report as follows “The intention should still be for the Council to adopt a Master Plan for the whole area. This can be achieved by the City and County Councils continuing to work with landowners and developers to bring forward proposals consistent with the development principles. The key role for the authorities would be to ensure integration between the various components, especially the need to create a high quality public transport interchange, into the Master Plan for the area. This approach would recognise and build on the intention of the Ashwell Group to prepare a master plan for the land in which it has an interest. The resulting overarching master plan should be adopted as Supplementary Planning Guidance following public consultation.”

Points to be considered in a re-drafted appendix 3: Motorcycle parking provision, consideration of land for a Mosque, highest priority for the transport interchange, some reflection on the height of development, future role for local people on consultation re impact on local services and streets, future station platform growth on the eastern side.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>CAMBRIDGE LANDSCAPE CHARACTER ASSESSMENT</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /12 (Forward Plan 02/48)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To decide whether to adopt the Landscape Character Assessment as a material planning consideration.

**Why the decision had to be made (and any alternative options) :** These are listed in paragraph 5 of the report to Scrutiny Committee.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>Adopt the Cambridge Landscape Character Assessment as a material planning consideration.</p>
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**Reasons for the decision:** This is detailed in paragraph 6 of the Scrutiny Committee report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 16 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

<b>SUSTAINABLE CITY GRANTS TO ENVIRONMENTAL ORGANISATIONS</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /13

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Not Key

**Matter for Decision:** To agree grant allocations for 2003/04 and revised administrative arrangements to take effect from 2004/05.

**Why the decision had to be made (and any alternative options) :** This is referred to in the Scrutiny Committee report paragraph 7.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>To approve the allocation of grants recommended in paragraph 4.6.</p>
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<p>That the future administrative arrangements in paragraph 5.3 be agreed.</p>
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**Reasons for the decision:** To help ensure that the Sustainable City grants to environmental organisations are used in an effective and efficient way, and to bring administrative arrangements for these grants in line with the corporate framework.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 17 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>VEHICLE TRADING FROM HIGHWAY VERGES</b>
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**Decision of:** Nichola Harrison, Executive Councillor for Environment

**Reference:** 03/ENV /14 (Forward Plan 02/72)

**Date of decision:** 21 January 2003 (recorded on 23 January 2003)

**Decision Type:** Key

**Matter for Decision:** To decide how the Council should tackle the problem of the sale of vehicles from highway verges.

**Why the decision had to be made (and any alternative options) :** These are described in the report to Scrutiny Committee.

<p><b>The Executive Councillor's decision(s):</b></p>
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<p>That the Council raises the problem of trading vehicles on the highway and asks for specific legal powers to address the difficulties this causes, as part of its response to the Government's consultation paper "Living Places: Powers, Rights, Responsibilities".</p>
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<p>That the Council makes a bylaw to prohibit the display of vehicles for sale on the highway as part of a trade or business within the City of Cambridge.</p>
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<p>That the Licensing Committee be requested to review Street Trading Controls within the City of Cambridge particularly in respect of controlling the sale of cars on the public highway.</p>
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**Reasons for the decision:** There has been growing concern from residents about the proliferation of the sale of vehicles on highway verges across the city.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 18 of Environment Scrutiny Committee, 21 January 2003

**Conflicts of interest:**

**Comments:** - The by law concerned will be considered by Civic Affairs on 29 January and Council on 13 February.