

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

SERVICE PLANS AND GENERAL FUND REVENUE BUDGETS – REVISED 2002/03
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/21

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Not Key

**Matter for Decision:** To agree the revised budget for 2002/03 as shown in Appendix A of the officer report for Strategy Scrutiny Committee services. To also note the Service Plan (Parts 1 & 2) for Strategy & Partnerships.

**Why the decision had to be made (and any alternative options) :** As stated in the officer report.

<p><b>The Executive Councillor's decision(s):</b> To agree the revised budget for 2002/03 as shown in Appendix A of the officer report for Strategy Scrutiny Committee services.</p>
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**Reasons for the decision:** As stated in the officer report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 5 of Strategy Scrutiny Committee, 11 November 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting. An information bulletin on the Council's Capital Plan was tabled at the meeting.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

CORPORATE IT STRATEGY
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/22 (Forward Plan 02/0055)

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To approve the Strategy.

**Why the decision had to be made (and any alternative options) :** The document sets out the main elements of the Council's ICT development work over the next three years. It will require more detailed plans to be developed for each area of the Strategy. However, the Council needs a framework against which to plan its investment in IT.

<p><b>The Executive Councillor's decision(s):</b> To approve the Strategy, subject to asking officers to strengthen the links between it and the Council's Medium Term Objective of Better Housing.</p>
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**Reasons for the decision:** The Strategy is a three year framework which requires members endorsement.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 6 Strategy Scrutiny Committee, 11 November 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Strategy had been considered by the E-Government Working Party on 3 October 2002.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

DECENTRALISED DECISION MAKING – THE NEXT STEPS
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/23 (Forward Plan 02/0037)

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To select functions that can be delegated; the geographical areas, the structure as a basis for consultation.

**Why the decision had to be made (and any alternative options) :** It is Council policy to establish area based committees in 2003.

**The Executive Councillor's decision(s):**

To consult the Council's Citizen Panel in January 2003 on the following proposals:

1) That the functions listed below be delegated to area decision making bodies:

Planning applications  
Environmental improvements  
Streetscene working  
Parks and recreation services  
Community services  
Tree management

2) That Map 2 be selected as the geographical area of coverage for the area decision-making bodies.

3) That area decision making bodies have a structure as follows:

An 8 week cycle of meetings.

A time limited, open forum stage at the beginning followed by a formal stage.

\*4) That non-voting members are invited to participate in area decision making bodies as follows:

County Councillors are invited to participate as non-voting members of area decision making bodies.

Representatives from other agencies are invited to participate as non-voting members of area decision making bodies as and when appropriate.

*\*Individuals and/or representatives of local groups may be invited to*

*participate as non-voting members at the discretion of the voting members of the particular area decision making body.*

5) That the Council's Citizens' Panel be consulted in January 2003 about the timing of area decision making bodies' meetings prior to a decision being taken.

**Reasons for the decision:** The Leader took the decisions based on the information contained in the report, the recommendations he had put to Scrutiny Committee and taking into account the debate at Scrutiny Committee.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 7 of Strategy Scrutiny Committee, 11 November 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting. Under 2) all maps will be used in the consultation. \*Additional recommendation to 4) requires approval by Leader in consultation with Chair and Spokes.

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

REGULATION OF INVESTIGATORY POWERS ACT 2000
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/24

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Not Key

**Matter for Decision:** To endorse a Procedure Guide for compliance by the Council within the provisions of the Act which concern the use of covert surveillance.

**Why the decision had to be made (and any alternative options) :** Under the Act, the Council is required to have a policy for covert surveillance.

<p><b>The Executive Councillor's decision(s):</b> 1) To endorse the Procedure Guide for compliance with the Regulation of Investigatory Powers Act (annexed to the officer report);</p>
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<p>2) That any additions to the list of authorising officers detailed in the Appendix to the Procedure Guide be agreed by the Leader in consultation with Chair and spokes and be reported to the next meeting of the Strategy Scrutiny Committee. The Director of Central Services (as Monitoring Officer) may delete names from the list of authorising officers.</p>
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**Reasons for the decision:** The recommendation regarding the list of authorising officers was amended after debate by the Scrutiny Committee.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded above.

**Report:** : Agenda Item 8 of Strategy Scrutiny Committee, 11 November 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for voting and the amendment which has been incorporated in 2) above.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

CRITERIA FOR EXPANSION OF CCTV
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/25

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Not Key

**Matter for Decision:** To approve the criteria for consultation with community safety partners. The criteria will be used to assess investment in future CCTV proposals.

**Why the decision had to be made (and any alternative options) :** The Council's City Board had requested that the Council produce criteria.

<p><b>The Executive Councillor's decision(s):</b> To approve in principle the criteria suggested in the report (and amended following Scrutiny Committee's consideration see under comments below) for assessing whether the Council should invest in the expansion of CCTV into any new area, as a basis for formal consultation with Community Safety partners;</p>
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<p>To ask the officers to undertake this consultation and, unless this raises any issues of significance which need to be considered further by Scrutiny, then to adopt the criteria.</p>
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**Reasons for the decision:** The decision is a result of an action required in the Best Value Review of Community Safety. It will enable the Council to prioritise investment in new CCTV schemes.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 9 Strategy Scrutiny Committee, 11 November 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The criteria will only apply to fixed cameras. A separate report covering mobile CCTV is to be submitted to a future Strategy Scrutiny Committee. Amendments were agreed to the criteria by the Leader as follows:

4. delete 'matching' from the first sentence and insert 'of capital and/or revenue..' in the second line.
5. add in third line '...immediate and neighbouring areas...'

See also minutes for voting.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

CORPORATE PROCUREMENT STRATEGY
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/26(Forward Plan 02/0038)

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To approve a framework linked to Best Value and the Medium Term Objectives within which the Council will make decisions about the provision and delivery of services.

**Why the decision had to be made (and any alternative options) :** In response to Government guidance.

<p><b>The Executive Councillor's decision(s):</b> To approve a corporate procurement strategy as in the appendix to the officer report having incorporated the suggested amendments by Strategy Scrutiny Committee (see comments below).</p>
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**Reasons for the decision:** Both the requirement under Government guidance and the fact that there had been a gap in the Council's strategic framework necessitated the requirement for a procurement strategy.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 10 of Strategy Scrutiny Committee, 11 November 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Leader agreed the following amendments:

3.1 Third bullet point under 'The Council will not pursue alternative procurement arrangements where' (page 176 of Scrutiny Committee agenda)

- It is impossible to specify the service sufficiently precisely for a commercial contract or agreement

3.2 to include a reference about the Council considering whether it should be working to develop new markets for services

4.3 to include views of service non-users

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>ALLOCATION OF CITY LOTTERY GRANTS TO DANCE EAST AND CROSS BORDER ARTS</b>
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/27

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Not Key

**Matter for Decision:** To approve two grants.

**Why the decision had to be made (and any alternative options) :** The Council needed to respond to two applications for grant funding.

<p><b>The Executive Councillor's decision(s):</b> To approve an award of £5,000 to Dance East subject to it also being awarded £55,000 by the Regional Arts Lottery Programme;</p>
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<p>To approve the award of £2,400 to Cross Border Arts subject to it also being awarded £71,738 by the Regional Arts Lottery Programme and investment requested from Community Development and Community Arts.</p>
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**Reasons for the decision:** As stated in the officer report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 11 Strategy Scrutiny Committee, 11 November 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Leader and the Scrutiny Committee were advised that the Executive Councillor for Community Development & Leisure had agreed additional grant funding to Dance East which had been a requirement as part of the recommendation to the Leader in the officer report.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

<b>APPOINTMENT TO GREATER CAMBRIDGE PARTNERSHIP BOARD</b>
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**Decision of:** David Howarth, Leader

**Reference:** 02/STR/28

**Date of decision:** 11 November 2002 (recorded on 12 November 2002)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To appoint a Councillor to the Greater Cambridge Partnership Board.

**Why the decision had to be made (and any alternative options) :** The appointment should have been made as part of the Council's annual appointments in June/July 2002.

<p><b>The Executive Councillor's decision(s):</b> That Councillor Howarth be the City Council's appointment to the Board of Greater Cambridge Partnership until July 2003.</p>
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**Reasons for the decision:** see above

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** : Agenda Item 12 of Strategy Scrutiny Committee, 11 November 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See Scrutiny Committee minutes for other nomination and voting.