

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|                      |
|----------------------|
| <b>SERVICE PLANS</b> |
|----------------------|

**Decision of:** Councillor Ian Nimmo-Smith  
Executive Councillor Housing and Health

**Reference:** H&H06

**Date of decision:** 30 October 02      **Recorded on:** 8 November 02

**Decision Type:** Not a Key Decision

**Matter for Decision:** The Service Plans of the following services were considered:

Environmental Health and Protection  
Housing Revenue Account  
General Fund

The Scrutiny Committee was asked to consider whether service priorities and resources would need to be refocused to enable objectives and targets for the current year to be met.

**Why the decision had to be made (and any alternative options):** The performance of services requires monitoring and Service Plans are the way Scrutiny Committees and the Executive can perform their function as part of the Council's revised Corporate Performance Management process. Part one of the process looks at in year performance.

**The Executive Councillor's decision(s):** To approve the revised budget for 2002/03 as shown in Appendix A for submission to Strategy Scrutiny Committee.

**Reasons for the decision:** These are covered above and in the officer reports

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** Agenda item 6 of the Housing and Health Scrutiny Committee, 30 October 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:** See Scrutiny Committee minutes for voting

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|  |
|--|
| <b>CAMBRIDGE SUB-REGION HOUSING STRATEGY</b> |
|--|

**Decision of:** Councillor Ian Nimmo-Smith  
Executive Councillor Housing and Health

**Reference:** H&H07

**Date of decision:** 30 October 02      **Recorded on:** 8 November 02

**Decision Type:** Not a Key Decision

**Matter for Decision:** To consider the Executive Summary of the Cambridge Sub-region Housing Strategy and approve its submission to the Housing Corporation

**Why the decision had to be made (and any alternative options):** The council had participated with other authorities in the preparation of the Strategy, which focuses on growth and the need for affordable new housing.

**The Executive Councillor's decision(s):** To approve the submission of the Executive Summary of the Cambridge Sub-Region Housing Strategy to the Housing Corporation for use in developing a Regional Housing Statement..

**Reasons for the decision:** These are covered above and in the officer reports

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** Agenda item 7 of the Housing and Health Scrutiny Committee, 30 October 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:** See Scrutiny Committee minutes for voting

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|   |
|---|
| <b>SINGLE HOMELESS &amp; ROUGH SLEEPING STRATEGY 2002- 04</b> |
|---|

|   |  |
|---|--|
| <b>Decision of:</b>   | <b>Councillor Ian Nimmo-Smith</b><br><b>Executive Councillor Housing and Health</b>  |
| <b>Reference:</b>   | H&H08  |
| <b>Date of decision:</b>  | 30 October 02 <b>Recorded on:</b> 8 November 02  |
| <b>Decision Type:</b>   | Key Decision   |
| <b>Matter for Decision:</b>   | To consider the draft Single Homeless and Rough Sleepers Strategy submitted on behalf of the Single Homeless and Rough Sleeping Partnership which builds on and replaces previous work done by the Council in this area.   |
| <b>Why the decision had to be made (and any alternative options):</b> | The council had participated with other agencies in the review to to meet government priorities and targets and its own previously approved Strategy for 2000/02.  |
| <b>The Executive Councillor's decision(s):</b>                        | To adopt the Single Homelessness and Rough Sleepers Strategy presented at Appendix A of the report; this updates and supersedes all previous strategies<br><br>To approve the recommendations set out in the body of the Strategy<br><br>To submit the Action Plan for delivering the Strategy to Housing Performance Monitoring Panel once it has been finalised with the Single Homeless and Rough Sleeping Partnership<br><br>To adopt the Community Safety Partnership the Single Homeless & Rough Sleeping Strategy 2002 - 2004 |
| <b>Reasons for the decision:</b>                                      | These are covered above and in the officer reports   |
| <b>Scrutiny consideration:</b>  | The Scrutiny Committee considered and approved the recommendation as recorded.   |
| <b>Report:</b>  | Agenda item 8 of the Housing and Health Scrutiny Committee, 30 October 2002  |
| <b>Conflicts of interest:</b>   | No conflicts of interest were declared by the Executive Councillor   |
| <b>Comments:</b>  | See Scrutiny Committee minutes for voting  |

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|   |
|---|
| <b>PROPOSED SCHEMES FOR MRA FUNDING 2003/04</b> |
|---|

**Decision of:** Councillor Ian Nimmo-Smith  
Executive Councillor Housing and Health

**Reference:** H&H09

**Date of decision:** 30 October 02      **Recorded on:** 8 November 02

**Decision Type:** Not a Key Decision

**Matter for Decision:** To consider the detailed Housing Programme of Works for 2002/03.

**Why the decision had to be made (and any alternative options):** Section 3 of the Council's contract procedure rules requires the authority of the Executive councillor prior to tendering any works valued in excess of £50,000.  
  
The Executive Councillor is required to approve the proposed programme in order that preparatory work can commence and works can be scheduled to commence early in the new financial year.  
  
In order to ensure that the Decent Homes standard is reached for all homes by the required deadline, planning based upon the updated condition of the stock is required in order to inform the next Business Plan submission.  
  
The allocation of the City Services surplus to clear the backlog of works will expedite the move towards an estate based approach to planned works within the new 5 year painting cycle.

**The Executive Councillor's decision(s):** To approve the detailed programme for 2003/04 set out in Appendix A of the officer's report  
  
To approve the use of the £552k resources from the City Services surplus repaid to HRA Balances, to clear the outstanding backlog of works held on Programme Priority 9 status, commencing during 2002/3 and completing by March 2004  
  
To approve the preparation of a detailed painting programme, and a programme to meet the Decent Homes standard covering the 5 year period 2004/5 – 2008/9 for presentation to the March 2003 meeting of this committee.

**Reasons for the decision:** These are covered above and in the officer reports

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** Agenda item 9 of the Housing and Health Scrutiny Committee, 30 October 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:** See Scrutiny Committee minutes for voting

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|   |
|---|
| <b>REVIEW OF COUNCIL OWNED SHELTERED SCHEME ACCOMMODATION</b> |
|---|

|   |   |
|---|---|
| <b>Decision of:</b>   | <b>Councillor Ian Nimmo-Smith</b><br><b>Executive Councillor Housing and Health</b>   |
| <b>Reference:</b>   | H&H10   |
| <b>Date of decision:</b>  | 30 October 02 <b>Recorded on:</b> 8 November 02   |
| <b>Decision Type:</b>   | Not a Key Decision  |
| <b>Matter for Decision:</b>   | To consider use of £1.5M from Housing Revenue balances for investment in the housing stock and select a scheme for development from the recommendations.  |
| <b>Why the decision had to be made (and any alternative options):</b> | The resources to carry out a full modernisation project to one of the sheltered schemes are available and if we are to continue to maintain a policy of moving away from bed-sit accommodation for the elderly, approval of a further scheme is required.   |
| <b>The Executive Councillor's decision(s):</b>                        | To release £1.5 million from balances for investment in the Council housing stock<br><br>To target the investment at modernising the sheltered housing scheme at Rawlyn Court.<br><br>To consider the long term use of the above scheme.<br><br>To request officers to prepare a detailed scheme and estimate for the selected project and submit it for approval at the Housing & Health Scrutiny Committee on 12 March 2003<br><br>To consult tenants of the preferred scheme prior to the scheme and estimate being submitted.<br><br>To ask officers to consider proposals for the enhancement of Roman Court identified in the report. |
| <b>Reasons for the decision:</b>                                      | These are covered above and in the officer reports  |
| <b>Scrutiny consideration:</b>  | The Scrutiny Committee considered and approved the recommendation as recorded.  |
| <b>Report:</b>  | Agenda item 10 of the Housing and Health Scrutiny Committee, 30 October 2002  |
| <b>Conflicts of interest:</b>   | No conflicts of interest were declared by the Executive Councillor  |
| <b>Comments:</b>  | See Scrutiny Committee minutes for voting   |

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|   |
|---|
| <b>REVIEW OF HOUSING ALLOCATIONS POLICY</b> |
|---|

|   |  |
|---|--|
| <b>Decision of:</b>   | <b>Councillor Ian Nimmo-Smith</b><br><b>Executive Councillor Housing and Health</b>  |
| <b>Reference:</b>   | H&H11  |
| <b>Date of decision:</b>  | 30 October 02 <b>Recorded on:</b> 8 November 02  |
| <b>Decision Type:</b>   | Not a Key Decision   |
| <b>Matter for Decision:</b>   | The officers report set out changes which are likely to impact on the Council's existing Housing Allocation Policy and considers the consultation process and issues which need to be discussed. A decision is required to endorse the proposed action and approve the scope of the review and consultation exercise that is proposed.   |
| <b>Why the decision had to be made (and any alternative options):</b> | A review is required in order to update the existing Allocation Policies to comply with the developing the local housing environment in Cambridge and to meet new legislative requirements and guidelines set by the Government.   |
| <b>The Executive Councillor's decision(s):</b>                        | To approve the review of the policy relating to the allocation of housing accommodation.<br><br>To agree the the scope of the review as set out in 4.1 – 4.4 and the consultation process set out in 5.1 – 5.2 of the report.<br><br>To request officers to report to the Housing & Health Scrutiny Committee on 12 March 2003 with proposed amendments which will ensure that existing policies comply with legislation and setting out any further detailed action which is required |
| <b>Reasons for the decision:</b>                                      | These are covered above and in the officer reports   |
| <b>Scrutiny consideration:</b>  | The Scrutiny Committee considered and approved the recommendation as recorded.   |
| <b>Report:</b>  | Agenda item 11 of the Housing and Health Scrutiny Committee, 30 October 2002   |
| <b>Conflicts of interest:</b>   | No conflicts of interest were declared by the Executive Councillor   |
| <b>Comments:</b>  | See Scrutiny Committee minutes for voting  |

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|  |
|--|
| <b>MOVE-ON ACCOMMODATION FOR SUPPORTED HOUSING PROVIDERS</b> |
|--|

|   |   |
|---|---|
| <b>Decision of:</b>   | <b>Councillor Ian Nimmo-Smith</b><br><b>Executive Councillor Housing and Health</b>   |
| <b>Reference:</b>   | H&H12   |
| <b>Date of decision:</b>  | 30 October 02 <b>Recorded on:</b> 8 November 02   |
| <b>Decision Type:</b>   | Not a Key Decision  |
| <b>Matter for Decision:</b>   | The City Council annually reviews the number of Move-On properties that are made available to supported housing providers in the City in order to prevent hostel spaces “silting up”. The decision required is that the quotas for the next 12 months are approved and that progress with people nominated is kept under regular review.  |
| <b>Why the decision had to be made (and any alternative options):</b> | A decision is needed to continue our work with other local housing providers and to stop direct access hostel accommodation from silting up unable to relieve the pressure from the night shelter and ultimately leaving more people sleeping rough on the streets of Cambridge City.   |
| <b>The Executive Councillor’s decision(s):</b>                        | To approve the Move-On quota for 2002 as shown in “recommended quota” set out in Table 1 of the report<br><br>To re-visit this quota in line with other Council policies that will be considered in the future such as Rough Sleeping, Homeless and the Allocation Policy<br><br>To ask officers to report the progress of tenants nominated through the Move-On scheme is monitored and reported to the Housing Performance Monitoring Panel<br><br>To agree that any new requests from organisations should be considered by the Housing and Health Scrutiny Committee when the next Move-On review is considered |
| <b>Reasons for the decision:</b>                                      | These are covered above and in the officer reports  |
| <b>Scrutiny consideration:</b>  | The Scrutiny Committee considered and approved the recommendation as recorded.  |
| <b>Report:</b>  | Agenda item 12 of the Housing and Health Scrutiny Committee, 30 October 2002  |
| <b>Conflicts of interest:</b>   | No conflicts of interest were declared by the Executive Councillor  |

**Comments:**

See Scrutiny Committee minutes for voting

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|   |
|---|
| <b>HOME SAFETY AND THE ELDERLY SCHEME</b> |
|---|

|   |   |
|---|---|
| <b>Decision of:</b>   | <b>Councillor Ian Nimmo-Smith</b><br><b>Executive Councillor Housing and Health</b>   |
| <b>Reference:</b>   | H&H13   |
| <b>Date of decision:</b>  | 30 October 02 <b>Recorded on:</b> 8 November 02   |
| <b>Decision Type:</b>   | Not a Key Decision  |
| <b>Matter for Decision:</b>   | To decide whether or not to support the continuation of this Home Safety initiative with or without modification  |
| <b>Why the decision had to be made (and any alternative options):</b> | To support partnership working between the city council and the primary care trust in order improve home safety and reduce accidents in the home affecting elderly people.  |
| <b>The Executive Councillor's decision(s):</b>                        | <p>To support in principle the continuation of this work subject to the outcome of ongoing discussions between the Head of Environmental Health and Waste Strategy and representatives from Cambridge Primary Care Trust about an integrated approach between the agencies and future funding arrangements</p> <p>To refer the matter to the Scrutiny Committee and Executive Councillor for Community Development and Leisure for final determination. This committee is dealing with the exit fund for the Health Inequalities Priority Development Programme</p> |
| <b>Reasons for the decision:</b>                                      | These are covered above and in the officer reports  |
| <b>Scrutiny consideration:</b>  | The Scrutiny Committee considered and approved the recommendation as recorded.  |
| <b>Report:</b>  | Agenda item 13 of the Housing and Health Scrutiny Committee, 30 October 2002  |
| <b>Conflicts of interest:</b>   | No conflicts of interest were declared by the Executive Councillor  |
| <b>Comments:</b>  | See Scrutiny Committee minutes for voting   |

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|  |
|--|
| <b>COMPULSORY PURCHASE ORDER (CPO) POLICY RELATED TO HOUSING MATTERS</b> |
|--|

**Decision of:** Councillor Ian Nimmo-Smith  
Executive Councillor Housing and Health

**Reference:** H&H15

**Date of decision:** 30 October 02      **Recorded on:** 8 November 02

**Decision Type:** Not a Key Decision

**Matter for Decision:** To approve a policy for using Compulsory Purchase Order powers in the housing field

**Why the decision had to be made (and any alternative options):** It supports the Council's medium term objectives to provide better housing, a strong economy and attractive environment.  
Bringing long term vacant dwellings back into use will help address the housing shortage in the City.  
Long term vacant dwellings are often severely neglected and in disrepair as well as attracting vandalism and on occasions squatting. Bringing these properties back into use makes a significant improvement to the local environment  
Taking effective action to deal with these dwellings demonstrates to the community and other owners that the Council is responding positively to complaints made by local residents and councillors.  
This is in accordance with good practice and the private sector improvement strategy set out in the Housing Investment Programme.

**The Executive Councillor's decision(s):** To approve the Compulsory Purchase Order Policy & Procedures outlined in paragraph 6.0 of the report, having due regard to the financial implications associated with it.  
  
That the Head of Environmental Health & Waste Strategy agree with the Head of Property & Building Services the arrangements for the disposal of houses subject to CPO Action.

**Reasons for the decision:** These are covered above

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** Agenda item 15 of the Housing and Health Scrutiny Committee, 30 October 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:**

See Scrutiny Committee minutes for voting

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

|  |
|--|
| <b>USE OF COMPULSORY PURCHASE ORDER TO BRING THREE DWELLINGS<br/>BACK TO HABITABLE USE</b> |
|--|

**Decision of:** Councillor Ian Nimmo-Smith  
Executive Councillor Housing and Health

**Reference:** H&H17

**Date of decision:** 30 October 02      **Recorded on:** 8 November 02

**Decision Type:** Not a Key Decision

**Matter for Decision:** To decide in principle whether to use CPO powers to bring three long term vacant houses back into habitable use and to decide which of the three properties should be prioritised for action.

**Why the decision had to be made (and any alternative options):** To comply with statutory powers in accordance with the Medium Term Objectives set out in the report

**The Executive Councillor's decision(s):** To authorise in principle the use of Compulsory Purchase Powers to bring the properties identified in the report to habitable use.

To request officers to prepare a project appraisal on each property to be submitted at the next meeting of the Scrutiny Committee

**Reasons for the decision:** These are covered above

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report:** Agenda item 17 of the Housing and Health Scrutiny Committee, 30 October 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor

**Comments:** See Scrutiny Committee minutes for voting  
The report was not for publication for reasons set out on the agenda for the meeting and in accordance with the Council's constitution