

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/4 (Forward Plan 02/0024)

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Key

**Matter for Decision:** To approve carry forwards in Appendix C of the officer report (agenda item 4) to Scrutiny Committee for referral to the Council for decision and a virement of £126,000.

**Why the decision had to be made (and any alternative options) :** As stated in the officers report.

**The Executive Councillor's decision(s):** To recommend to Council to agree the carry forward requests in Appendix C and to include a further carry forward of £9,508 from the Youth Employment and Skills PDP. To recommend to Council a virement of £126,000 from Finance General to Central R&R for corporate IT equipment.

**Reasons for the decision:** The decisions are part of the Council's overall budget approach.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 4 of Strategy Scrutiny Committee, 15 July 2002, (tabled) reference from Community Development & Leisure Committee (4 July 2002)

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/5

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To complete Data Protection Act Notifications on behalf of councillors and to pay for them.

**Why the decision had to be made (and any alternative options) :** As stated in the officers report.

**The Executive Councillor's decision(s):** That the Data Protection Officer should complete Data Protection Act Notifications on behalf of those councillors who are required to make them and to meet these costs (whether or not done by the Data Protection Officer).

**Reasons for the decision:** each councillor would not need to spend time completing and sending off the same information – it could be done more quickly centrally; the Council can ensure that each councillor who needs a Notification has one and is not at risk of non-compliance with Data Protection legislation and; the costs would be met as part of the Members' Services budget.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 5 of Strategy Scrutiny Committee, 15 July 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/6

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To recommend to Council the budget strategy for the 2003/04 cycle.

**Why the decision had to be made (and any alternative options) :** As stated in the officers report.

**The Executive Councillor's decision(s):**

To recommend to Council:

- 1) To agree the budget strategy and process for the 2003/04 budget cycle as outlined in section 13 [paragraphs 13.1 to 13.24 refer] and Appendix O of the MTS document.
- 2) that the net General Fund budget (after use of reserves) be limited to £15,800,000 at this stage [paragraph 13.22 refers];
- 3) that the adjusted gross expenditure , for the purpose of calculating committee cash limits, should exclude contractual / agreement obligations; as identified in paragraphs 13.14 to 13.21.
- 4) To agree the revised General Fund revenue and reserves projections as shown in Appendix G, and the associated decisions in section 8, of the MTS document. Specifically:-
- 5) To agree to funding of £100,000 per annum commencing in 2003/04. (Paragraphs 8.41 to 8.43 refer).
- 6) To authorise the Director of Finance to calculate final cash limits for committees based on the decisions taken in this report, based on the method shown in Appendix P.
- 7) To express support for the HRA budget process and strategy as outlined in Section 13 [paragraphs 13.25 to 13.29 refer] and Appendix H.
- 8) To agree the revised Capital Plan as shown in Appendix K [paragraphs 12.9 to 12.11 also refer], and the funding as shown in Appendix J [paragraphs 12.5 to 12.8 also refer] of the MTS document.

9) To approve the new bids received from in the current scrutiny committee cycle. The Deputy Leader (after Commercial and Human Resources Scrutiny Committee) approved two project appraisals (paragraph 11.3 refers):

- A new bid for inclusion in the Capital Plan - Upgrading electricity supply in the Guildhall at a cost of £125,000 funded from existing Repair and Renewals Funds
- An amendment to the capital Plan for renewal of Guildhall lifts where costs have increased from £70,000 to £120,000, the increase of £50,000 being met from existing Repair and Renewals Funds.

11) To approve the changes to the Counterparty List [paragraph 6.8 and Appendix C refer].

Finally, to agree

12) To delegate agreement of the Council's response to the draft Local Government Bill and consultation on the Local Government Finance Formula Grant Distribution to the Leader, after consultation with Chair and spokes.

**Reasons for the decision:** as contained in the MTS document

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 6 of Strategy Scrutiny Committee, 15 July 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Leader stated that MTS as finally presented to Council would also need to take into account the effects of decisions on the mobile phone mast officer (02/STR/13) and the Lottery Fund (02/STR/12).

**CAMBRIDGE CITY COUNCIL**  
Record of Executive Decision

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/7

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To agree a project appraisal for e-mail, network improvements and file servers.

**Why the decision had to be made (and any alternative options) :** As stated in the officers report.

<p><b>The Executive Councillor's decision(s):</b> That the Project Appraisal be approved.</p>
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**Reasons for the decision:** As covered in the officers report and debated at the E-Government Working Party.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendation as recorded.

**Report: :** Agenda Item 7 of Strategy Scrutiny Committee, 15 July 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/8

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To agree that the submission of the Council's second Implementing E-Government Statement (IEG2) be referred to the Leader for approval following consideration by the E-Government Working Party.

**Why the decision had to be made (and any alternative options) :** As stated in the agenda item.

<p><b>The Executive Councillor's decision(s):</b> To agree that the Leader approve the Council's Implementing E-Government Statement for submission to Government by 30 September following consideration by the E-Government Working Party.</p>
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**Reasons for the decision:**

The Council's second Implementing E-Government Statement ("IEG2") will have to be submitted to Government by the end of September. However, because the Council have not yet been given any guidelines about the form or content of this. There is no scheduled meeting of Strategy Scrutiny Committee until 11 November.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 8 of Strategy Scrutiny Committee, 15 July 2002

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/9

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To agree a funding strategy for Safer City Grants and matters concerning the corporate framework for grant policy.

**Why the decision had to be made (and any alternative options) :** Agreed as part of the Best Value Review of Grants Action Plan, an Annual Review of grant giving is required and amendments proposed if appropriate.

**The Executive Councillor's decision(s):**

To amend paragraph 3.4.0 of the Corporate Policy to refer to the Council's Medium Term Objectives rather than its corporate objectives

To approve the funding strategy for Safer City Grants for 2001/02 (in paragraph 7.9 and 7.10)

To approve the principles embodied in Appendix 6 as the basis for further discussion with the voluntary sector.

**Reasons for the decision:**

As detailed in the reports.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 9 of Strategy Scrutiny Committee, 15 July 2002, references from other Committees circulated on 11 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/10

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To consider allocating safer city grant funding to two projects.

**Why the decision had to be made (and any alternative options) :** As stated in the officer report.

**The Executive Councillor's decision(s):**

To allocate £5,392 to Kingsway Residents Association for improvements to lighting at Kingsway.

To defer consideration of an application from Wintercomfort until the Council had signed a Service Level Agreement with the organisation.

**Reasons for the decision:**

As detailed in the report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 10 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Leader recommended to Scrutiny Committee deferring consideration of the Wintercomfort application.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/11

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To consider two applications from Twinning Associations for grant funding.

**Why the decision had to be made (and any alternative options) :** As stated in the officer report.

**The Executive Councillor's decision(s):**

To allocate £2,000 to Cambridge-Heidelberg Partnership Association to assist the Easter Festival 2003.

To allocate £2,000 to Cambridge-Szeged Society to assist publication of newsletters, dinners, a website and sundry items.

**Reasons for the decision:**

As detailed in the report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 11 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/12

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To consider the future of the City Lottery Fund following a review.

**Why the decision had to be made (and any alternative options) :** The Fund had run for its three year term and a review was required to determine the approach the Council should take.

**The Executive Councillor's decision(s):**

To confirm a City Lottery Fund for 3 years (to 2004/05).

That the Fund should be designated as revenue expenditure and set at the sum of £10,000 per year.

That the criteria applying to the Fund is as in paragraph 5.5 of the officer report.

**Reasons for the decision:**

The Scrutiny Committee supported the Leader's proposals as above and having considered the officer report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 12 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See 02/STR/6 and Strategy Scrutiny minutes for further explanation.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/13

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To consider funding a Liaison Officer for two years to implement the Action Plan relating to Mobile Phone Masts.

**Why the decision had to be made (and any alternative options) :** Without the Liaison Officer being in post, the Action Plan could not be implemented.

**The Executive Councillor's decision(s):**

To approve the appointment of a part time, Temporary Liaison Officer for an initial period of 2 years to implement the Action Plan. Funding of the £36,000 cost to be included in the Medium Term Strategy.

That the Director of Environment and Planning undertakes a review of the post of Temporary Liaison Officer and the implementation of the Action Plan after 18 months and reports back to Strategy Scrutiny Committee as to whether the post should be made permanent.

**Reasons for the decision:**

To implement the Action Plan on Mobile Phone Masts.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 13 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - See also Scrutiny Committee minutes for further explanation.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/14

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To agree how to use the Mapping Poverty research and agree to repeat it in 2004.

**Why the decision had to be made (and any alternative options) :** As stated in the officer report.

**The Executive Councillor's decision(s):**

To approve the use of the 2002 Mapping Poverty research as set out in appendix 1 of the report taking into account the use of the previous research.

To repeat the research in 2004.

**Reasons for the decision:**

Approving the distribution of the research and promoting its use may better direct council services and those of partners, focus agencies on the needs of disadvantaged communities and lead to the levering of additional resources to improve the quality of life for people living on low incomes in the City.

Approving the repeating the research in 2004 will again provide a current and robust research, the Census will be 3 years old by this time.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 14 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** - The Leader undertook to report back on whether there were any plans and strategies to which item 1.9 of the Action Plan would not apply.

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/15

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To agree nominations to two outside bodies.

**Why the decision had to be made (and any alternative options) :** They are annual appointments.

**The Executive Councillor's decision(s):**

To appoint Cllr Smart to the Cambridge Airport Consultative Committee and Cllrs Bagnall and Slatter to the LGA Urban Commission, subject to Cllr Slatter confirming her nomination.

**Reasons for the decision:**

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 15 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/16

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a key decision

**Matter for Decision:** To agree amendments to the Leader's delegations to officers.

**Why the decision had to be made (and any alternative options) :** All Scrutiny Committees had been requested in July to agree to the delegations to officers which had been proposed at the Annual Meeting of the Council but not pre-scrutinised.

**The Executive Councillor's decision(s):**

To agree to add to the Service Area Delegations to the Chief Executive 'Performance Management including Comprehensive Performance Assessment and Best Value'

**Reasons for the decision:**

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 16 of Strategy Scrutiny Committee, 15 July 2002.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/19

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Key Decision

**Matter for Decision:** To agree a contractor to provide consultation services to the City Council and partner organisations within Cambridgeshire.

**Why the decision had to be made (and any alternative options) :** The Council had already agreed to pursue a contract with partner organisations. These partners are likely to go ahead with this proposal.

**The Executive Councillor's decision(s):**

To agree to appoint Bostock Marketing Group as contractor for the County wide consultation contract on behalf of the City Council, subject to the final contract being agreed.

**Reasons for the decision:** As detailed in the report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 19 of Strategy Scrutiny Committee, 15 July 2002. This contains exempt information and is not for publication by virtue of paragraph 8 of the clauses listed in the Council's Constitution page 154.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -

**CAMBRIDGE CITY COUNCIL**  
**Record of Executive Decision**

**Decision of:** David Howarth, Leader

**Reference:** 02/STR/20

**Date of decision:** 15 July 2002 (recorded on 16 July 2002)

**Decision Type:** Not a Key Decision

**Matter for Decision:** To agree the write-off of business rate debts listed in the report.

**Why the decision had to be made (and any alternative options) :** The debts are deemed to be irrecoverable by the Council.

**The Executive Councillor's decision(s):**

To agree to write-off the debts listed in the report except for 3131-684-0 which should be pursued further.

**Reasons for the decision:** As detailed in the report.

**Scrutiny consideration:** The Scrutiny Committee considered and approved the recommendations as recorded.

**Report:** : Agenda Item 20 of Strategy Scrutiny Committee, 15 July 2002. This contains exempt information and is not for publication by virtue of paragraphs 3 and 7 of the clauses listed in the Council's Constitution page 154.

**Conflicts of interest:** No conflicts of interest were declared by the Executive Councillor.

**Comments:** -